



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**PUNE DISTRICT EDUCATION ASSOCIATION'S,  
MAMASAHEB MOHOL COLLEGE (ARTS, COMMERCE  
AND SCIENCE), PAUD ROAD, PUNE**

ERANDAWANE PAUD ROAD PUNE

411038

[pdeamoholcollege.edu.in](http://pdeamoholcollege.edu.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**October 2020**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The **Pune District Education Association's Mamasahab Mohol College (Arts, Commerce and Science)Paud Road, Pune-38** affiliated to Savitribai Phule Pune University, was established in 1984. It is a multi-faculty college and offers **06 UG and 05 PG programs**.The college has been catering to the educational needs of the society since its inception with an objective of **“Bahujan Hitay Bahujan Sukhay”** that realizes the significance of need based regional, national and global level studies.

### **Location:**

The college has a tactical location in city surrounded by unprivileged inhabitation (slum) and is easily accessible from all parts through public transport system.

### **Management:**

The college is governed under the auspices of Pune District Education Association. It was founded by renowned educationist and social worker Late Shri. Baburaoji Gholap in 1941 and working under the efficient leadership of Shri. Ajit Pawar, President of PDEA (Deputy Chief Minister of Maharashtra State). The parent institution runs 13 professional colleges, 08 multi-faculty traditional colleges, 29 Higher Secondary Colleges (23 Vocational), 55 Secondary Schools (2 Technical), and 13 Primary Schools. The parent institution is facilitating education to more than 90,000 students through these branches. The parent institution has extended the vision of the institute as **“Saksharta te Sanganak, Neeti te Internet”** meaning from **Literacy to computers, Ethics to Internet** and **“Swachchhata te Gunavatta”** meaning **Cleanliness to Quality** to inculcate technical skills, ethics, and sense of quality among the stakeholders.

### **Vision**

#### **“Bahujan Hitay Bahujan Sukhay”**

The vision statement suggest that, to stay in an endeavor towards nurturing our students who come from mass community by imparting world class diversified advanced education, knowledge, wisdom and inculcating timeless values, thereby empowering them to stand up proudly in the competitive world.

The college works on the basis of following core values

### **Core Values**

**Excellence:**We strive for excellence in academic quests. We are committed to innovation in our teaching, research, and extension activities. We commit to continuous self-improvement to achieve excellence in all our

endeavors.

***Student Focus:***

Our motto is " **We for Students** ". We are committed to promoting the professional and personal growth of all students and our colleagues by encouraging lifelong learning and leadership development. The college focuses on these aspects in decision making and activity designing.

***Accountability:*** We demonstrate our accountability for multifaceted growth. We will continuously evaluate and improve our methodologies.

***Work culture:*** We create an ambience that builds students' capacity to work collaboratively as part of a team, exhibit initiative and use their organization skills for their work, and follow professional and personal integrity.

***Ethics and Integrity:*** The foreword of our society is "**Bahujan Hitay, Bahujan Sukhay**" which means "**welfare of the many, the happiness of the many**". Keeping this in mind the college upholds the highest ethical values, integrity and professionalism and commitment to welfare of disadvantaged sections of society.

***Social Responsibility:*** An understanding of social and civil responsibilities and keenness to accept them. An awareness and appreciation of social and cultural diversity and secularism. An awareness and appreciation of human rights, equity and ethics.

**Mission**

To keep faculty and students abreast of advanced knowledge and technology.

To nurture critical thinking and analytical ability among students.

To encourage students to face competitive world.

To practice innovative teaching, learning, research and extension activities.

To inculcate moral values among students.

**1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

**Institutional Strength**

- Dynamic and efficient management.
- Beautiful campus and located in the Heart of City.
- Qualified staff actively involved in teaching-learning, research and extension activities.
- Well-equipped laboratories with computer, internet facility.
- Well ventilated and spacious classrooms.
- Library with large collection of books, periodicals, and separate reading rooms for students and the staff.
- Well-equipped gymnasium as well as facilities for various sports
- Computers with internet connectivity and Wi-Fi.
- Modern Teaching aids like LCD projectors, LCD TV, Laptops etc.
- Strong extension activities through NSS, Student Development Board ,Extra mural board ,Lifelong learning and Extension and outstanding performance in Sports and Cultural activities.
- Five Postgraduate courses.

### **Institutional Weakness**

- Accommodation facility for students.
- Restriction on appointment of permanent staff from government.

### **Institutional Opportunity**

- To introduce more job oriented courses.
- To introduce vocational courses.
- To provide residential facilities for students.
- To establish collaborations with reputed institutions.
- To start research Centre.
- To enhance research activities by undertaking funded projects.
- To provide more scholarships to students.

### **Institutional Challenge**

- Globalization and Privatization of Higher Education.
- Professional and P.G. courses are permanently self-financed.
- To achieve excellence in academics by involving masses from socially weaker sections.
- Motivation for faculty for research by getting research grants from various funding agencies.
- As the college is surrounded by slum it is difficult to attract other state and Foreign students.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The college offers co-education in Arts, Commerce and Science disciplines at the Undergraduate and Postgraduate Level. The College has introduced **45 add-on/certificate courses** approved by IQAC and the management. The syllabi of these courses are designed by the college with a view to add skills and enhance employability of the students. These courses have credit of placement of few students. **Five teachers** have represented the college on various statutory bodies of SPPU including Academic Council, Faculty, Senate and Board of Studies and bodies of autonomous colleges. **26 teachers** are involved in Setting of question papers for UG/PG programs, Assessment /evaluation process of the affiliating University. The teachers of all the departments have actively participated in the syllabi restructuring workshops. The college through affiliating university SPPU has introduced **221 new courses** across the existing programmes during the Post-accreditation period.

The college ensures that through the curriculum the various cross cutting issues such as gender-sensitization, environment and sustainability, human values, professional ethics are inculcated among the students. All Second Year undergraduate classes take a course in Environment Awareness. Students are sensitized towards these issues through various extra-curricular activities by National Service Scheme (NSS) and Student Welfare Committee. The M.Sc. Computer Science take internships. In addition to this, undergraduate and postgraduate students undertake field projects and field visits.

The college has a Feedback Committee to collect feedback on curriculum, teaching-learning process, support services, infrastructural facilities, etc. from the stakeholders -students, parents, employers, teachers and alumni. The analyzed feedback and action taken reports are displayed on the college website.

### **Teaching-learning and Evaluation**

In last five years more than **1300 students** on an average have taken admissions in college every year. Reservation policy is followed by the college in admission. The institution assesses the learning levels of the students, after admission and organizes special programs for advanced and slow learners. The practice of innovation and creativity in the college is a systemic activity and implemented in a way that it is sustainable over the years. The college faculty adopts student centric teaching methods such as experiential learning, participative learning, group learning, peer learning and problem solving methodologies are used for enhancing learning experiences. The curriculum enrichment achieved through different activities like field visits, internship, industrial training and hands on training. The college organizes large number of **technical and skill based workshops and hands on training for the students.**

The faculty uses ICT extensively along with **GOOGLE CLASS ROOM ,Big Blue Button and Moodle LMS** for teaching learning.

The college has qualified and efficient staff members **14 of whom are doctorates, 05 are M. Phil, 4 are SET/ NET quailfide.**

The IQAC ensures the strict implementation of the Academic Calendar by monitoring activities and implementing gaps are reviewed periodically.

The college follows the modalities of conducting the CIE. Academic calendar is prepared for CIE. Performance of the student is evaluated through assignments, unit tests, attendance, seminar, quizzes, open book tests, poster presentations, PPT presentations, information collection from web and activity assessment through projects and group discussions/presentations. Each department has stated Learning Outcomes as CO, PO, and PSO. In

addition departments have stated CSO (course specific Outcomes). Internal examinations are evaluated by aligning with the learning outcomes. The co-curricular, extra-curricular activities are designed in tune with Learning Outcomes. The college has framed the Outcome based Education Policy in which the methodology for attainment calculation is devised. The attainment calculations are under taken and accordingly revision of learning outcomes will be done periodically. There is a mechanism to deal with Grievances related to university examination, college examination; CIE is transparent, time- bound and efficient.

### **Research, Innovations and Extension**

The college is involved in creating and promoting a research culture amongst the faculty and students. The college has received **02 research projects** from funding bodies (UGC, BOD S P Pune University) during last five years. **11** Faculty members are recognized as **research guides** during last five years. **27 research scholars** have registered under these guides for Ph.D. and 07 students awarded with Ph.D. under their guidance. The college has taken efforts in creating an ecosystem for innovation by faculty and students. There is in house publication of college in which faculty and students can publish their research papers. The college has started Startup & Innovation Cell as per guidelines of affiliating university. The college has credit of few startups in computer science and commerce.

Organization of hands-on/ workshops / seminars/ conferences on several front-line issues including IPR and Industry-Academia Innovative practices are regular practice of the college.

There is noteworthy increase in the number of research publications by faculty in reputed indexed research journals. The faculty members published the research articles in UGC approved journals, papers in conference proceedings and books with ISBN number. Total **185 research papers** are published by the faculty in UGC listed journals. The college is planning to enter MOU with TATA Institute of social sciences for the survey of Unnat Bharat Abhiyan.

Major Extension Activities organized in the College through Board of Students Development, NSS, Lifelong Learning (Adult and continuing Education) and extramural so that to sensitize the students for social issues.

Outreach programs like Nirmalya collection, Blood Donation Camps, Health Checkups, Gender Sensitization Programs, Disaster Management Workshops, and Socio- Economic Surveys under Unnat Bharat Abhiyan etc. are conducted. The college has an active Women Studies Centre under which Pre Marriage counselling and Woman Health and nutrition courses and workshops are conducted.

### **Infrastructure and Learning Resources**

The college has adequate infrastructure facilities and resources to conduct the curricular, co-curricular, extra-curricular, and research activities. The college has the campus area of **4046.87** sq.mtr with **06 ICT enabled** classrooms, 4 well equipped laboratories with ICT facilities, well stacked library, administrative office, and well

– furnished seminar hall and Audio Visual room. The physical education and Sports department have indore

gymnasium with fitness and strength equipment, a multipurpose ground having area of length 8528Sq. Ft. Apart from this, the college is committed to innovate, modernize and update the existing sports facilities.

The cultural committee is enriched by the students with talents such as dance, short film producing and drama. The college library has total area of 2241.47 Sq.Ft. The total expenditure towards books, e-books, journals, e- journals in the past five years has been **Rs. 10 Lacs** and it contains **51275 Books** and **34 Periodicals** with **6 research Journals**.

Separate reading hall is provided in the library for students and teachers.

Every department is equipped with a Computer having internet connectivity and computers are connected in LAN. The college is equipped with LCD projectors to facilitate the Modern teaching methods to be adopted. Wi-Fi facility is made available throughout the campus.

ICT resources has been sufficiently strengthened in the institution with Computer to Student ratio being about **1:9**. The college has stated policy for utilization and maintenance of physical and academic facility, hardware technician and electrician is appointed.

**Purified drinking** water facility is made available in the college building to ensure the health of the students. There is also a canteen in the college premises, providing hygienic breakfast, vegetarian lunch, coffee, tea, snacks and refreshments at nominal cost. Uninterrupted electricity supply is ensured in the campus with the help of Genset and UPS systems. There is **25KWh Grid solar panel** system in the college.

### **Student Support and Progression**

The College aims at developing the all-round personality of students through student centric education by providing healthy environment and supportive resources for student progression and welfare. The institution extensively plans various student activities in areas such as admission, infrastructure, curricular, co-curricular, sports, cultural and extension activities. Government scholarships are made available for students. The college helps economically and socially backward students by providing them with fee concessions and scholarships. Economically backward students are helped by '**Earn and Learn Scheme**'. The students are provided a support for overall development through competitive examination guidance, career guidance, personality development, soft skill development, language lab, remedial teaching, and bridge courses. Board of student development, NSS etc. arranges different activities for personality development. Grievance redressal cell, Anti-harassment and Anti-ragging committees are constituted in the college for student grievances. The college has an active student council. Representation is given to students and alumni in committees like CDC, IQAC, Magazine Committee, and NSS committee. Students have participated in sports and cultural activities from local level to international level during the last five years. Number of cultural and sports activities were arranged in the college. During last five years 12 students have received medals or awards at international and national levels. Placement cell is established in the college and it assists students in on and off campus placements. The college conducted **two Job fairs**. About 109 outgoing students are placed. About 6% students have progression to higher education in the 2017-18 batches. The college has registered alumni association and regular meetings are held. The alumni of the college have supported the college through different financial and non-financial means.

### **Governance, Leadership and Management**

The college has a visionary management who incorporates quality in education through innovative measures.

The vision and mission of the college is in tune with achieving educational objectives and acquiring competency required to succeed in 21st century through activities such as Skill based education through B.Voc, add-on /certificate courses and workshops, Students Welfare Schemes, Sports, NSS, etc. The institute imparts the best possible quality education for by recruiting qualified staff to achieve their goals.

The college practices decentralization and participative management through College Development Committee, IQAC and various committees for administration and welfare of the students.

The IQAC designed a perspective plan (2015-2020) in April 2015 for the augmentation of academic, administrative and infrastructural facilities. Almost 85% of the proposed plan has been completed and the remaining will be completed by December 2020. All the AQARs, Academic Calendar, Upcoming events, are uploaded on the website and the deployment is done through the working of various committees headed by Principal.

E-Governance is practiced by the college in administration, finance, accounts, admissions, examination, and library with the aid of software packages ERP/Vridhi. There are a number of welfare measures for the benefit of teaching and non-teaching staff. The performance of the teaching and non-teaching staff is assessed through the Appraisal System. Professional development, training programs, seminars, conferences, workshops is organized by the institution for teaching and non-teaching staff for updating their knowledge.

The IQAC contributes towards quality assurance strategies and processes related to academics and administration. There has been a continuous, incremental growth in the post accreditation period by addition of new courses, organization of seminars, workshops, organization of skill based add-on courses, starting entrepreneurship development cell, startup & innovation cell, and placement services through Job Fairs, up gradation of infrastructure. There is an effective use of ICT in teaching and learning system. The college tried to Implement outcome based education up to certain level and wishes to enhance it further in future. Online feedback system using Google Form is implemented by IQAC. IQAC encouraged the use of Google drive, Google class room, Big blue Button and Moodle.

### **Institutional Values and Best Practices**

College organizes gender equity promotion programs such as Girl's personality development program, Nirbhay Kanya Abhiyan Self Defense Workshop, Pre Marriage Counselling, Mahabondla, Nirbhaya Film Festival, Women Empowerment Workshop, Domestic Violence Prevention Workshop, Gender Equality at the Workplace workshop International Women's Day : Gender sensitization program, My mother in my College-Women's Health checkup and Financial Literacy, Women Health And Nutrition Certificate Course, Gender sensitization street play Skill development programs etc. College implemented security and safety measures



especially for girls. CCTV HD camera's and 24 hours' security in the campus. A separate common room facility is available for girls in the college. Women Redressal Cell and Anti-Harassment Committee working for the betterment of girls and Sanitary Napkin destroyer machine, Sani bins, Sanitary napkin vending machine are also installed in girl's washroom.

The use of LED lighting system is promoted in the college. Vermicompost plant, Solid, liquid and e-waste management system is working as per the norms. **25KWh grid solar photovoltaic** is already working as renewable energy sources. Rainwater harvesting system is installed in the college. The College observes No Vehicle Day and promotes the message of using bicycles for environment and health among students. Facilities for differently abled students like ramp, toilets, scribes, wheel chair etc. are provided in the college.

Several initiatives have been taken up based on locational advantages and disadvantages. The college conducted a green audit and energy audit as green campus initiative. The college promotes plastic free campus. The college has complete financial, academic and auxiliary functions transparency mechanism. Events for promoting truth, love, non-violence and peace are organized. The college observes the birth and death anniversaries of great personalities. The college conducted large number of skill based courses for employability skill development, started activities under Entrepreneurship Development cell, Startup & Innovation cell and promoted technology in teaching learning which is distinctiveness of the college. The **Skill based add-on/certificate courses and cleaning and restoring forts** are the best practices of the college.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	PUNE DISTRICT EDUCATION ASSOCIATION'S, MAMASAHEB MOHOL COLLEGE (ARTS, COMMERCE AND SCIENCE), PAUD ROAD, PUNE
Address	Erandawane Paud Road Pune
City	Pune
State	Maharashtra
Pin	411038
Website	<a href="http://pdeamoholcollege.edu.in">pdeamoholcollege.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Balkrishana Narayan Zaware	020-25431034	9850134268	020-25443024	moholcollege@gmail.com
IQAC / CIQA coordinator	Sapana Sunit Rane	020-9028311410	9890968884	020-9766264309	mmcnaac@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

### Establishment Details

Date of establishment of the college	16-06-1984
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**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>

### Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-04-1995	<a href="#">View Document</a>
12B of UGC	03-08-1998	<a href="#">View Document</a>

### Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

### Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes <a href="#">autonomydoc_1582632341.pdf</a>
If yes, has the College applied for availing the autonomous status?	No

### Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Erandawane Paud Road Pune	Urban	1	3390

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BBA,Commerce	36	HSC	English	80	27
UG	BCom,Commerce	36	HSC	English,Marathi	360	332
UG	BCom,Commerce	36	HSC	English,Marathi	120	90
UG	BSc,Computer Science	36	HSC	English	160	33
UG	BA,Arts	36	HSC	Marathi	120	55
UG	BA,Arts	36	HSC	Marathi	120	83
PG	MCom,Commerce	24	B.Com	English,Marathi	30	29
PG	MCom,Commerce	24	B.Com	English,Marathi	30	30
PG	MSc,Computer Science	24	B.Sc Computer Science	English	60	60
PG	MA,Arts	24	BA Economics	Marathi	60	17
PG	MA,Arts	24	BA Marathi	Marathi	60	9
PG	MCA,Computer Application	36	B.Sc BCA	English	30	0

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				5				9			
Recruited	1	0	0	1	3	2	0	5	5	2	0	7
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				20			
Recruited	0	0	0	0	0	0	0	0	6	14	0	20
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				20
Recruited	11	3	0	14
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	5	6	0	11
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

#### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	2	0	4	3	0	13
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	0	0	1

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	0	0	0	2	11	0	13

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	1	0	5

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	779	0	0	2	781
	Female	383	0	0	0	383
	Others	0	0	0	0	0
PG	Male	164	0	0	0	164
	Female	78	0	0	0	78
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	108	118	150	152
	Female	54	57	69	65
	Others	0	0	0	0
ST	Male	10	9	9	8
	Female	6	5	7	7
	Others	0	0	0	0
OBC	Male	201	214	223	243
	Female	88	88	98	107
	Others	0	0	0	0
General	Male	506	551	662	577
	Female	264	269	325	268
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1237	1311	1543	1427



## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
300	265	230	212	226
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	11	12	12

### 2 Students

#### 2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1427	1543	1311	1237	1207
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
600	600	600	615	615

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3

### Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
261	326	250	194	297

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
32	30	28	27	29

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
34	32	29	30	28

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 18**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
321.71	292.22	159.43	93.64	168.60

**4.3**

**Number of Computers**

**Response: 157**

NAAC

## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

For **academic planning**, faculty meetings are called by the Principal at the beginning and end of the semester. Head of the departments conduct faculty meeting at departmental level. Timetable committee sets up time table and the **IQAC prepares academic calendar** for the academic year. Every year, the Principal address is conducted for the students who are new entrants in their first year of study.

The Institute in order to realize its objective of overall development of students ensures a strict compliance of the university curriculum. The institute follows Program Outcome, Program Specific Outcome, and Course Outcome to complete the syllabus.

**Teacher's diary** is used to manage the curricular, co curricular and extracurricular activities effectively for enhancing quality of Teaching and Learning.

Internal examination, assessment and evaluation are done as per rules prescribed by the university. Information regarding time table, examination schedule, syllabi of the courses and various circulars issued by the university are displayed on the college notice board, website as well as Google classroom.

Academic calendar is prepared for internal evaluation and strictly followed. Internal assessment is done through internal tests, assignments, tutorials, term end examinations, PPT by students, observation of students engaged in activities. The evaluation is carried out in a variety of ways including group discussions, orals, distribution and collection of assessment tools, and semester end examinations. The faculty maintains the documents and records like attendance, internal marks, practical records, project work.

For enhancing teaching quality, the faculty members always make use of **innovative teaching methods** and various **techniques**. Teaching aids like PPT/Charts/animations/videos/simulations/educational websites are used. Different teaching strategies such as Lecture methods, participative learning, peer learning, experiential learning and project work are adopted by the faculty.

**Computer and internet facility** are made available to the teachers as well as students. Some teachers prepare video lectures and make it available to the students. Online learning management platforms like **Moodle and Google classroom** are used for delivery of learning material for students.

Supports such as text books, reference books, periodicals, journals, equipments, **LCD Projectors, membership of n-list** are provided to the teachers for effective delivery of curriculum. The new books related to the curriculum are purchased periodically.

The departments organize a number of **co-curricular and extra-curricular activities**. The activities include Class Room Seminars, Guest Lectures, and Essay competitions. General knowledge test, poster competition, Science exhibition, Workshops and Experiential Learning Activities that enhance the teaching and learning process. The students are motivated to participate in the competitions organized by other institutions. Diagnostic test, Bridge and Remedial courses are also conducted for inclusive teaching learning. All students have access to skill based programs, including communication skills/soft skills

**The faculty participate in various curriculum related activities** such as the members of the Board of Studies (BOS) and subcommittees for restructuring of the syllabi, participation in workshops on curriculum implementation, preparing Practical Examination Booklet.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

The college prepares the plans related with teaching, learning and evaluation schedules well in advance. The reverse planning method is followed for the preparation of the academic calendar. The IQAC prepares the skeleton of the academic calendar by referring to the affiliating university SPPU academic calendar for term schedule, exam schedule and holidays. The academic calendar of the previous year is also referred to include regular activities. As such prepared, skeleton is made available to all the departments. All head of the departments discuss the Institutional academic calendar skeleton in the departmental meetings and schedule departmental curricular, co-curricular, extra-curricular and internal examination activities. The departments prepare their academic calendar using this skeleton provided by IQAC. The various committees also prepare their event calendar and send it to the IQAC. The IQAC in consultation with Principal prepares the final academic calendar by referring to departmental as well as committee calendars. The final academic calendar is discussed in the meeting and made available to all and published on website for all stakeholders.

- All the departmental activities, committee activities, meetings, continuous assessment and examinations are conducted according to the academic calendar.
- Preparation of academic calendar immensely contributes to timely completion of all the academic activities.
- The faculties prepare detailed individual academic dairy which shows content delivery plan for each course he/she teaches and corresponding execution dates.
- The affiliating university SPPU publishes academic calendar on its website. The college academic calendar is prepared by referring to this academic calendar. While preparing schedule for internal exams the commencement dates of affiliating university SPPU are followed and taken in to consideration.
- The college examination department also follows the dates of academic calendar for conduction of term end and internal assessment as well as dates by which the marks need to be submitted online.

- Separate calendar is prepared by exam department for internal examinations which contains date of internal tests. The dates of submission of question papers by faculty, and dates of submission of marks are chalked out following university schedule and these dates are adhered to strictly during each semester. This helps in timely declaration of internal assessment result.
- Academic calendar is strictly followed in the case of the programs implementing CBCS pattern for internal evaluations like assignments, written exam, tutorials and presentation.
- The schedule chalked out in the college academic calendar is tentative subject to any incidental changes (Due to various emergencies like allotting college to HSC, examinations, elections etc.). The academic calendar is strictly followed for the conduct of examination and other related matters.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 90.91

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 10

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 45

#### 1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	2	3	1

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 47.34

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	18	9	10

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### **1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum**

#### **Response:**

Institute follows the footsteps of Savitribai Phule Pune University for curriculum. SPPU consist numerous and divert courses. Each course focuses issues like social, environmental, scientific, gender equity etc. All programs of SPPU are rich in versatile curriculum and includes the cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

Being located in the urban area but surrounded by slum (underprivileged habitation) and catering to the education of masses, efforts are taken to integrate the various cross cutting issues through the curriculum enrichment and supporting activities.

#### **Professional ethics :**

In the course Introduction to Cyber Security / Information Security at

PG level, the students are taught about Cybercrime and Cyber terrorism, Security Laws, and Intellectual property rights.

The college conducted the workshops on Intellectual Property Right.

#### **Gender :**

The gender issue is included in the curriculum of BA through various courses like Marathi, Hindi, English and Political Science.

The Gender Sensitization Add on course is included in F.Y.B.Com CBCS 2019 pattern.

The institute organized various activities such as Girl's personality development program, Nirbhay kanya Abhiyan, gender equality at work place, Domestic violence prevention, women empowerment, Pre marriage counseling, Rangoli competition on social issues, woman health and nutrition, Beauty parlor add on course, Self defense program at NSS camp, Dance Add-on course, Lecture on cervical Cancer Awareness and prevention, My Mother in my College: counseling and health checkup camp for mothers of students and girl student.

#### **Human Values:**

The college has introduced choice based credit courses at PG level like Human Rights in which students are taught about Human Values, Liberty, Equality, Ethics and Morals, Unity in Diversity, Human Rights and Women's Rights, Child Rights etc.

The college conducted supportive programs like: Right to education awareness program, Enrolment of students in the voters list, Workshop on Human rights, model preparation or poster presentations on human values, support community in social causes as well as in natural disasters (Police Mitra, Kerala/Sangli/Kolhapur flood relief fund rally etc).



### Environment and Sustainability:

Course in Environment awareness is compulsory for the second year UG students of all the programs. The course introduces the students to its multidisciplinary nature and also emphasizes on the renewable and non-renewable resources and the problems associated with environment such as global warming, deforestation, depletion of natural resources etc. Lectures are conducted for the students as well as students have to prepare project report.

The college organizes activities such as: tree plantation in adopted villages and Hanuman tekadi(Hill) movement, PUC check up camp for local community ,Swachch Bharat Abhiyan conducted at the campus and adopted villages and local community,Creating awareness about environmental pollution, Rallies conducted to create awareness among students about conservation of environment, Fort(Tikona, Sinhagad and Koraigadh) cleaning activity, Nirmalya collection during Ganesh Festival, Observing Bus Day and No vehicle day .

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 4.43

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	10	10	12	12

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b>  <b>Response: 10.93</b>	
<b>1.3.3.1 Number of students undertaking project work/field work / internships</b>  Response: 156	
File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<b>1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni</b>  <b>Response: A. All of the above</b>	
File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<b>1.4.2 Feedback process of the Institution may be classified as follows: Options:</b>  <b>1.Feedback collected, analysed and action taken and feedback available on website</b> <b>2.Feedback collected, analysed and action has been taken</b> <b>3.Feedback collected and analysed</b>
--

**4. Feedback collected**

**5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 66.86

##### 2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1426	1542	1310	1236	1206

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1980	1980	1980	2070	2070

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 59.59

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
582	556	491	467	436

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

Most of the students are from slum area and their secondary education is from Marathi medium. During the admission, the student applying for a degree course is counseled by the members of admission committee and a course matching to his/her aptitude and interest is suggested. The institution assesses the learning level of students through their previous performance and day to day interaction with them during lecture hours. Tutorials, surprise test, home assignment, demo of topic by students are some of the other ways by which student level is assessed throughout the program.

The learning level of students is also assessed on the basis **Diagnostic Test conducted** at the beginning of the academic year. The students are classified as slow, average and advanced learners. The skill gap of students is identified and measures are taken to address the issue.

#### **SLOW LEARNERS:-**

Considering the academic background of the student teacher start their teaching session with basic topics. During the course period according to the response of the student, teachers re-explain the points before starting with next and new topics. Special lectures are organized to clear doubts of slow learners. Assignments are given and remedial sessions are organized for slow learners. Practice sessions/question paper solving is organized for slow learners if needed. Use of ICT such as PPT, Animations Websites and Video lectures for teaching are practiced wherever necessary. Remedial Coaching for backlog students is also conducted. Students are guided to overcome their weaknesses during remedial coaching. SPPU funded Special Guidance and Subject-related guidance for Slow learners is provided. Class notes, text and reference books for additional reading, LMS Content developed by teachers, OER (Open Educational Resources) like NPTEL are made available to the students. The students are guided under Mentor-Mentee system.

The students from different background find difficulty in various subjects under BBA (CA) and B.Com programs. The bridge course is aimed to bridge the knowledge gap of the students and help them to achieve. The college conducts bridge courses in commerce and computer science.

#### **ADVANCED LEARNERS:-**

The educational environment in the college is conducive for advanced learners too. The advanced learners are motivated to participate in various curricular, co-curricular and extra-curricular activities on and off campus.

- All the students are encouraged to access additional study materials from N-LIST and other digital resources
- Workshops, seminars, guest lectures and hands on training programs are conducted.
- The institution organizes workshops seminars, Research paper competition etc. for advanced learners.
- Students are encouraged to attend conferences, workshops, seminars, present posters, publish

research papers and interact with scientific community.

- Under Talent Club students give presentations on advanced topics.
- Science Exhibitions, poster presentations are organized for advanced learners to present their work in which they interact with other students.
- Guidance is provided for competitive examinations.
- Students are motivated to participate in the activity “AVISHKAR” a research project competition conducted by affiliating university.
- **The peer /Group learning is also implemented where both the slow learners and advanced learners are clustered mutually for learning.**

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 42:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

The college ensures that the students receive optimum knowledge by blending experiential, participative and problem-solving methodologies.

All the departments conduct various activities and events every year that involve Experiential Learning, Participative learning and Problem solving Methodologies.

#### **EXPERIENTIAL LEARNING :-**

The curriculum includes practical in various programs conducted by the college which focus on experiential learning. The teachers conduct the practical keeping this aspect in view. Some of the activities include projects, demonstration, hands-on activity, lab practical, field visits etc. Necessary guidance and resources are provided to undertake these activities. The students are also motivated to showcase these

activities by participating in competitions.

For enhancing the learning experiences study tours, institute visits, co-curricular activities, surveys, seminars, workshops, conferences and guest lectures are organized. The workshops like Robotics, embedded system, Internet of things; Python etc. are organized by computer science and electronics department. Experiential learning is a major feature of teaching methodology.

The college has started **skill based courses** that focus on experiential learning like Travel and Tourism, Yoga, Beauty Care, Insurance and Tally.

### **PARTICIPATORY LEARNING:-**

The students are motivated for participatory learning through group discussions, seminars, quiz, poster making and demonstrating models. Students draw theme based Rangoli on special occasions. Rangoli competition based on environmental and social awareness themes are conducted.

Students get plenty of opportunities for learning through participation during the various soft skill programs. These activities include resume' writing, group discussion, advertisement making and interview techniques.

Department of Economics conducts wall magazine activity regularly. Department of commerce conducts "management week" every year for participative and experiential learning. The commerce association and literary association are formed and actively conduct activities with the objective of experiential and participative learning.

The college started EDC under which monthly BAZARS are conducted to inculcate entrepreneurial skills among students.

### **PROBLEM SOLVING:-**

The college is multi faculty college affiliated to SavitribaiPhule Pune university. The curricula designed by university include the problem solving aspect. The various problem solving methodologies used are assignments, problem solving sessions in group, case studies, Surveys and Projects to enhance the learning experiences of the students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

Use of ICT in teaching is very vital and reflects on the students learning qualitatively. The students are engaged constantly with technology. They like to be interactive and learning with help of technology has become their lifestyle. The use of technology in classroom help them learn better and achieve multitasking ability. Realizing this facet of the technology the college is evolved with teaching learning practices with ICT in the course of time.

The practices are as follows:

#### Use of video lectures:

**NPTEL** Lectures are downloaded and used for teaching learning. **Lecture and Practical Videos** are made available to the students through College's YouTube channel. The students can learn at their own pace iteratively with help of videos.

**MIT open source video lectures, TED talks** are the resources are made available to enhance the knowledge and to make aware of advances in the technology.

#### Use of Educational Websites:

**Educational websites** like IEEE magazine-spectrum, circuits today tutorials point, java point, courserahackday, arduino, engineer's garage website, MATLAB etc.is used for teaching learning by computer science and electronics departments.

#### Use of Power Point Presentation:

The teachers from MamasahaebMohol college create their**own PPTs** to explore the topics effectively in the classroom. Also the various **PPTs available on internet** are shared with students through Google Classroom, college website, WHATSAPP group.

#### Use of Google Classroom and Moodle (LMS):

The teachers use Google classroom and Moodle as LMS.They share various study material, educational website links, Notes, PPTs through Google classroom and Moodle. The computer science Department has used the Google classroom to conduct the Diagnostic Test as well all exam notifications are shared through the classroom.

**Use of WHATSAPP Group:**WHATSAPP group for all classes is created for quick communication with students. These groups are used for sharing study material and notification to the students.



**Use of Animations:** Electronics department faculty make use of animations for teaching difficult concepts in devices and gadgets. This makes learning easy and interesting.

**Insight using Engineer's Garage website:** It is nondestructive way of teaching anatomy of gadgets and devices in electronic science practiced by the faculty of the college.

**Simulation:** Simulation software and IDE platform is used by Electronics teachers in the college for circuit design and development.

**National Conference on "Teaching Learning with ICT an Innovative Approach":** was organized by the college. This has provided Platform for educators, researchers and technologists to share ideas, applications and best practices in teaching learning with ICT.

**Use of Online / Virtual Class Room Tools:** Google Meet, Zoom, and Bigblue button is used by teachers.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 42:1

#### 2.3.3.1 Number of mentors

Response: 34

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 93.84

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 34.42

**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	4	3	1

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 10.97

**2.4.3.1 Total experience of full-time teachers**

**Response:** 82

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

There is a system in place that ensures the Internal assessment is transparent and robust.

#### The System :

There is examination committee in the college for exam related matters and Chief Exam Officer is appointed by the college as per rules of affiliating university SPPU, who acts as interface between college/students and university for exam related matters.

Examination committee prepares the time table for internal examination as per the schedule decided in the academic calendar. This time table is conveyed to the students by displaying on the notice boards and college websites. The question papers for internal term end examination are set as per guidelines of affiliating University. Special re-examination is arranged by the college for the students unable to appear the internal examination due to participation in cultural or sports/NSS activities in University/ State/ National level. The separate question papers are set for the re-examination as per SPPU guidelines. The physically challenged students are given extra time (30 min) and scribes are provided if necessary for examinations. The practical and oral examinations are assessed by internal and external examiners as per norms of SPPU. The online marks entry is done by the concerned subject teachers and verified by examination committee. The guidelines and rules regarding examinations are communicated through College Prospectus and website.

#### For transparency:

- Awareness among the students and their parents of assessment process through notices, academic calendar on website and notice board is created.
- The dates of assessments are communicated in each semester through notices on boards and through email or Google classroom.
- Awareness through Induction program held at the beginning of the academic year acquainting them of the syllabus, internal assessment process along with assessment tools.
- After the evaluation the grades or marks are shown to the students.
- Students who are not able to give internal exams at the scheduled time due to their engagements in sports or other activities or due to personal valid reasons, are given opportunity to reappear for internal tests.
- Question papers are prepared as per guidelines and the process is monitored by heads and college examination committee.
- The result of all the internal examination is declared within a stipulated time and model answers of the test are discussed with the students. Students are given timely opportunities to discuss any concerns or grievances about assessment outcomes.

#### For robustness:

- Assessment processes are valid, just, supple, feasible, and impartial for all students and incorporate clearly defined assessment criteria.

- Assessment practices are conducted and undertaken ethically with honesty and integrity by faculty and students.

**Tools used for internal assessment:**

- For UG courses internal test along with assignments, tutorials, presentation, and seminar are arranged.
- For PG courses, tools used are assignments, tutorials, Presentation, group discussion, unit tests and seminar.

For practical courses, tools are attendance, performance in laboratory, post experiment quiz, activity by student (poster preparation, PPT, hobby project), activity by teacher report (guest lecture, workshop etc.), oral and practical journal.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**

**Response:**

The process of conduct of university examination and revaluation of answer sheets is governed by SavitribaiPhule Pune University, Pune (SPPU) Ordinances. The college Examination committee under the guidance of Principal carryout timely and effective implementation of the evaluation reforms and ensure the smooth and transparent conduct of University examinations and internal assessments.CEC meets regularly for effective conduct of the examinations andevaluation.

The college has a well-organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, Head of the Departments, College Examination Officer and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. The studentsare assisted for grievance Redressal in a fair and impartial way. It is ensured by College exam committee that the grievances are resolved promptly and confidentiality is maintained.

**University Examinations :**

The students, who are not satisfied with their marks at the University examinations can obtainphotocopy of their answer sheets from college and university on request. Further, they can apply for Revaluation/ Reassessment of their answer sheets to College or University as the case may be. The students can apply for correction in their mark sheet/admit card, if there is any discrepancy. Such issues are promptly resolved by the CEC. If necessary, the examination department communicates with University Examination section. The administrative staffs personally approaches to the University Section to get the issues resolved on priority basis.For students whose marks are not entered or incorrectly entered due to oversight in the

University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level.

#### Relevant Links

For Revaluation <http://exam.unipune.ac.in/Pages/PhotocopyReval.html> For Redressal of Unfair Means

<http://exam.unipune.ac.in/Pages/UnfairMeans.html>

#### Internal Examinations :

All internal examinations are conducted adhering to the norms and regulations of SPPU. For the term end examinations and internal examinations, the students are shown the answer sheets to justify the marks scored. The Head of Department deals with mistakes/errors related to attendance, internal assessment of the students promptly. The students are given opportunity to redress their grievances concerning internal marks if any through their department head. The Head of Department can intervene and seek opinion of another course teacher. The grievances are resolved by showing his/her performance in the answer sheet or the answer sheet is reassessed by the faculty once again in his presence. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

#### Response:

The college has stated graduate attributes. To attain these attributes Program outcomes (POs), Program specific outcomes (PSOs) for all academic programs are stated by the college. Student learning outcomes state what students are expected to know or be able to do upon completion of a course or a program. The Course learning outcomes are mapped to, program/program specific learning outcomes. The learning outcomes are designed based on Fink's and Bloom's Taxonomies of cognitive science. While designing learning outcomes the following dimensions are considered -

Foundational Knowledge: Understanding and Remembering

Application: Critical Thinking, problem-solving, Creative Thinking and Managing Complex tasks and Performance Skills

Integration: learning Interdisciplinary Learning, Learning Communities, and Interpersonal Relationships, learning to create and take responsibility, Leadership Ethics, Character Building, and Multicultural Education, Working as a Member of a Team, Citizenship, and Environmental Ethics.

Learning: How to Be a Better Learner (engaging in self-regulated learning or deep learning) How to Inquire and Construct Knowledge (how to engage in the scientific method, historical method, other forms of inquiry). Efforts are taken to design the learning outcomes which are Specific, Measurable, Attainable, Relevant results-oriented and Targeted to the learner. The learning outcomes are designed by mapping with the learning objectives and in tune with vision mission of the institute. All curricular, co-curricular and extra-curricular activities are in tune with the learning objectives.

While designing PO, PSO and CO, guest lectures were arranged for teachers by IQAC. Informal Group discussions were arranged among teachers.

The Course Outcomes (CO) are designed through curriculum mapping by identifying which courses, portions of courses, or series of courses fulfill each PO and are in correlation with other courses and POs.

The COs were designed so as to identify minimum achievement, understood clearly, understood within context of the discipline, expected performance, assess- ability and support to teaching learning activity.

Apart from this some teachers have also designed the **course specific outcomes**,

in which the chapter wise outcomes of the course are designed along with the teaching methodology used and references for study.

For each program, PO/PSO and CO are designed through the following process steps:

- Head of department (HOD) consulted faculty and prepared the draft version of the PSO and POs with the help of teachers.
- HOD and department faculty analyzed and expressed their opinion on the revised PSOs and POs.
- The process was continuously monitored by IQAC.

#### **Mechanism of communication:**

POs, PSOs, COs are displayed for all stakeholders at following locations:

- Institutes' website
- Google classroom
- Notice Boards

During induction program Principal introduces vision, mission, POs and PSOs to the new entrants and their parents. Further, every course teacher discusses expected CO with students in first session plan at the

beginning of each semester.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

Attainment of POs, PSOs and COs is measured by varied formal and informal methods and attainment calculation methodology.

The **theory exam** components are related to the **course outcomes** for assessment purposes.

The curricular, co-curricular and extracurricular activities of the college are designed in tune with POs, PSOs and COs.

#### The formal Method :

The students of Arts and Commerce faculty are assessed on the basis of term end exam and practical of some subjects. This internal method of measuring attainment contributes 20% of the final score of each paper.

Computer Science students are assessed on the basis of internal exam for theory and practical course. The theoretical performance is assessed by written method; practical performance is assessed by the skill of the students in performing the practical work, oral and overall assessment of journals.

Postgraduate courses systematically implement continuous assessment pattern through credit system. The assessment methods include written exam, assignments, projects, practical, and presentations etc. Each method assesses different outcomes. This internal method of measuring attainment contributes 50% of the final score of each paper for Arts and Computer Science and 40% for commerce faculty.

From academic year 2019-20 CBCS system is introduced at UG level for all programs by affiliating university SPPU. In this pattern 70% of final attainment is assessed through university written exam and 30% through continuous assessment in which varied tools like assignment, tutorial, tests, open book test, seminar, poster presentation etc. are used by the college. The extra credits are provided through tools viz. Add-on course, Physical education, NSS, UBA (Unnat Bharat Abhiyan) survey, internships, field visits, research papers in national international conferences, Research Publication in Journals etc. as per the guidelines by affiliating university.

### Informal Method :

The informal method of measuring attainment of outcomes is a comprehensive method comprising of various parameters. Some of the important parameters are understanding and overall performance of the students, classroom interactions, group work, participatory methods of learning and participation in curricular based intra and intercollegiate competitions. Pre Placement activity is also an informal self assessment for the students regarding their program outcome. This activity comprising of aptitude test, technical test, assessment of their logical and programming skills and mock interview tests their readiness and competence for placement in IT and Corporate sector. The other way of measuring attainment is through the placement, self-employment (startup business) and progression of students to higher studies.

### Quantification :

The level of attainment is quantified with different elements through formal assessment as per the guidelines of affiliating university. Numeric score is used broadly. Some courses of under graduate level use grading system. For measuring the level of attainment, Post graduate courses convert the numeric score in credit points of CGPA (Cumulative grade point average).

The IQAC has developed Outcome Based Education Policy : The methodology to calculate attainment by correlating COs and PO/PSOs. The attainment calculation is closed loop system to account for revising : Learning outcomes

Teaching Metodology.

Introduce Add-on/Short term courses.

To give suggetions to BOS for syllabus revision.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 54.9

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
130	181	154	104	161



**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
261	326	250	194	297

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey**

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:** 3.86

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 3.5

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 32.35

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 11

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 6.67

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

### 3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	6	6	6

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

The college has formulated a 'UGC /BOD Committee' which looks after the requirements for the research work carried out in the college. The committee encourages the faculty members to take up research activities utilizing the existing facilities.

Few students have presented their projects in **Avishkar**-the research project competition. The college has conducted the research paper competition especially for students and proceeding for the same has been published with ISSN number.

The college organizes number of national and state level conferences/seminars and workshops for the exchange of knowledge between the faculty, researchers and students.

The college has **Four laboratories and one workshop** for thriving Innovation. Our college provides healthy atmosphere, infrastructure, resources, and confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities.

The college organizes science exhibition every year which is platform for students and teachers to showcase their innovative ideas.

The students from commerce department have developed the battery operated bicycle and four wheeler

from waste material with the help of Junior wing auto-department.

College has in-house publication for students and teachers. They can publish research papers and articles in the publication.

Activities conducted by Entrepreneurship Development cell like “**Workshop on Entrepreneurship skill development**”, “**Bazar@ MMC**” are helpful to enhance the skills of marketing and creative thinking. Through EDC the college has entered MOU with MCED (Maharashtra Centre for Entrepreneurship Development, Government of Maharashtra) for entrepreneurship development in the college. The EDC is conducting activities inculcating self-employment abilities among students.

Commerce department conducts ‘**management week**’, which is totally managed by students. Eminent personalities have delivered their speech on various current issues, which helps the students for creative thinking in business development.

Through the conscious efforts, the college has established ‘**startup and innovation cell**’ as per guidelines of affiliating university. Under this activity the college has conducted sessions by successful entrepreneurs. The college has credit of few startups.

The principal and eleven faculty members are **research guides**. They encourage students and teachers to undertake research activities. It is usual practice of our parent institute to allow admissible leave facilities to attend seminars and workshop, training programs etc.

Some of our faculty undertake innovative research in thrust areas. One of the faculty worked on development of hydrogen gas sensors for Ph.D. degree in association with **CMET** the national laboratory and published work in reputed journals.

Adequate provision is made to procure books and journals, e journals references books. Library is equipped with modern technology. **INFLIBNET- Nlist** databases, e-Books, manuscripts, etc., provided to the researcher for updating the recent developments in the relevant fields.

Under **Unnat Bharat Abhiyan** the college has undertaken the **socio economic survey** of the adopted villages in which the students and the teachers of the college are involved. The college is planning to enter the MOU with **TATA Institute of Social Science**.

All these activities help students to understand the various problems faced by the society it also enable them to find solutions on them.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

**Response:** 60

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

**Response:** 2.45

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 27

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 11

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL to the research page on HEI website	<a href="#">View Document</a>

### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

**Response:** 6.05

#### 3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	1	0

#### File Description

List of research papers by title, author, department, name and year of publication

#### Document

[View Document](#)

### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 2.94

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
16	6	7	40	21

#### File Description

List books and chapters edited volumes/ books published

#### Document

[View Document](#)

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The college embark on various activities to sensitize students to social issues and hone their holistic development. The college organized several innovative extension activities in thrust areas for students to sensitize them to work for social change.

The extension activities are conducted through National service Scheme, Board of Student Development , Lifelong learning and extension and Extra mural Board were forefronts in extension activities through community empowerment and involvement, focusing on issues such as Gender, Public Health, Environment and other developmental programmes neighbourhood community in terms of impact and sensitizing students to social issues and holistic development.

Students of the college come from nearby slum area and from nearby villages. Accordingly college focused on activities which are relevant to urban and rural areas.

#### **Cleanliness Drives :**

Participation in Pune to Pandharpur Dindi sohala for cleanliness drive , visit to door to door to create cleanliness awareness under “swachh bhara abhiyan” , observing “Swachh bhara Abhiyan pandhrawada” ,the students cleaned college campus ,nearby slum area and surrounding area of the corporation hospital.The gram “Swachhta abhiyan” conducted in NSS camp.

#### **Health and Hygiene :**

The following activities are regular practice of the college: participation in Pune-Baramati national Cycle rally, Blood donation camp, creating awareness among women about health, sanitation and Population education in association with family planning association of India and observing Hand wash day.

#### **Environment consciousness:**

Tree plantation in nearby area with the help of alumni, Environmental awareness rally , PUC check-up camp, Fort cleaning and conservation,

Plastic-free drive, creating awareness among the village people about energy saving during NSS camp. Nirmalya collection during Ganesh festival.

#### **Disaster management and help for rehabilitation :**

Disaster management training programme in case of cyclone, earthquake, heart attack and home gas precaution were organized.

Donation collection drive for Kerla, Sangli/ Kolhapur flood victims.

**Road Safety:** The students participate in traffic regulation “Police Mitra”, organized Rally for “Traffic Rules Awareness” in nearby area.

**Voter registration and voting awareness** campaign was organized.

#### **Social Surveys :**

During the N.S.S. Camp students carried out social, political, economical, Historical, biological, medicinal plants and linguisticsurvey.

**Woman health and empowerment, Gender sensitization :**

**My mother in my college:** health check-up and tablet distribution campaign for mothers of students.

**Nirbhay Kanya Abhiyan:** Lecture series, physical fitness and self-defence training.

Pre-marriage counselling, Woman health and nutrition program, Girl’s personality development program, Prevention of domestic violence workshop, Cervical cancer awareness lecture, Beauty care certificate course, Legal awareness competition, Workshop on equality at work place and Seminar on “Social intelligence and interpersonal relationships.

Senior citizen lecture series, Dr. Babasaheb Jaykar lecture series, Yashwantrao Chavan lecture series, Knowledge, Science and Reading moment etc. are conducted through Extra mural board.

All these activities promote participative and experiential learning among students enhancing the interest in curricular studies also contribute to the all-round development of the students. Extension activities helped students to attain the learning outcomes and graduate attributes along with inculcating timeless values, becoming aware about social responsibility and civic duties.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**Response: 3**

**3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0



File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

**Response:** 177

**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
24	25	27	31	22

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response:** 270.59

**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2098	3982	3146	3560	1718

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response:** 101

##### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
50	16	6	5	3

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response:** 45

##### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	9	0	0	0

<b>File Description</b>	<b>Document</b>
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The college has adequate infrastructure facilities and resources for teaching learning activities as per the requirement. Renovation of infrastructural facilities is done when required.

The college has the total campus area of **4046.87**sq.mtr.out of which built up area having 3390 sq.mtr.with adequate number of classrooms, laboratories, library, administrative office, Seminar hall, ladies common room, wash room is on Ground floor, Staff room. Separate wash room for students and staff. ICT enabled classrooms, gymnasium and a playground to support the academic and non – academic activities.

**Classrooms:** College has **18** classrooms out of which **6 classrooms with ICT** enabled facilities and 3 ICT enabled laboratories. The empty slots of laboratories are utilized for teaching with ICT.

**Laboratories:** The College has **04 laboratories** for UG, PG Courses in Commerce and Computer science. Each laboratory has sufficient number of equipments and infrastructures required for practical. LCD TV/LCD projectors are installed in laboratories as well as have LAN with internet connectivity for students and teachers.

**Computing Facility:**

1. Computers: Total -157.
2. IT lab servers+ thin client: 15 thin client and 1 server=16
3. Laptops: Total- 12
4. Printers:21
5. Servers-2
6. License Software (General) for teaching-learning: Windows 10
7. Scilab for Mathematics, Keil IDE for Embedded System Development,Pspice for Electronic circuit

Simulation and Maxima software.

8. Linux operating system is used for computer science Practical ;

9. ERP Software

10. Vridhi Software

**Library:** The college library is functioning at two different area out of which 1614.34 Sq.Ft. is on first floor and 627.13 Sq.Ft. is on ground floor. The college library has total area of 2241.47 Sq.Ft. Total collection of books is **45275** out of which **26483 text books, 18792 reference books, 80409 e-books, 3828 e-journals, 200 CD, and 34 periodicals out of which 6 are Journals.** There is Partialcomputer automation for day to day functioning of the library activities. The Library has membership with Savitribai Phule Pune University **JAYKAR Library** and **INFLIBNET-NList**. The Library has reading hall of **583.75 sq. ft.** that can accommodate 75 students. There is a separate **e library with 10 computers.** Apart from this, departmental library facilities also available for the students.

### Other Facilities

#### Teaching and Learning

The departments are equipped with computers, printers, scanners and LCD projectors. Reprographic machines are available in the examination section. The digital library has **10 computers** which can be accessed by the staff as well as students.

#### Botanical Garden

The college has planted variety of medicinal plants under the project work of environmental science for SY UG students.

#### General Facilities

NSS Unit- NSS office (Sq. ft.) with computer, Printer and other facilities for a unit of NSS students.

Sports Office- Sports office (Sq. ft.) with computer.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

**Sports Facilities:**

The college is well equipped with adequate facilities like Indoor and outdoor sports and games, catering to the needs of the sports personnel. The college has received **5 gold medals and 7 silver medals**.

32 sports equipment's were purchased till date. The sports, games and gymnasium facilities made available to the sports personnel are as under:

**Gymnasium : -**

Gymkhana is equipped with area 917.7 sq.ft. which is located at ground floor. Gymnasium is having fitness and strength equipment costing up to Rs. 7 lacs. The college students participate and won prize in body building show. The parent institute organize Body building show every year.

**Outdoor facilities:**

The total area of the college play ground is 8528Sq. Ft. it is used for multipurpose. The College students use this multipurpose ground for Kho- kho, Kabaddi and Volleyball. The physical education office is located at the ground floor occupying area Sq.Ft.

The students participate in various outdoor games Athletics (discusthrow, shot put and hammer throw), throw ball, Kho- kho, Kabaddi and Volleyball.

Students are given training for sports in number of games which has increased participation at Intercollegiate, zonal, university, state, national level. Apart from this, the college is committed to innovate, modernize and update the existing sports facilities.

The parent institution PDEA is hiring Shri Shiv Chatrapati sports complex stadium, Balewadi for the students every year on occasion of District level sports.

College has organized PDEA Shree body building competition in collaboration with our parent institution.

**Indoor sports facilities:** The indoor facilities like Table tennis, carom, and chess are available for the students.

**Yoga:** The space for yoga is provided in seminar hall and/or open space theatre. The college observes International yoga day every year. Considering the need of time, mental and physical health of students the

college conducted add-on course in “Yogic Practices”.

**Cultural Facilities:**

The Cultural Committee of the college is a vibrant committee which provides a platform to students to exhibit their creative talent. It boosts creativity and potential of the college students.

The Cultural Committee of this college strives to enhance the creative talent by providing platform to the self-motivated artists i.e. dancers, singers, musicians, performers and dramatists. The **AV Hall, Seminar/Cultural Hall and open theatre** are available for dance, music and drama practice.

The students produced short films on social issues and got prize for the same. Identifying potential among students, the college conducted add on course on dance.

Students participate in different cultural activities at University and State level and have received many awards in various cultural competitions. The cultural committee organizes different cultural activities like Bhondla, traditional day, Republic day, Independence day, Annual prize distribution etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 33.33

**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 6

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 19.13

**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
45.46	40.28	32.98	29.19	26.74

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

#### Library Management System:

The library is the knowledge resource center of the college and is partially computerized through integrated Library Management System with the help of Tech Divinity Digital education system ERP software version number techd-v 2018.8.11. The LMS have modules Viz. Library Category Master, Item Management, Subscription Management, Library Membership, Issue Item, Return Item ,News Paper entry etc. This software provides facility to create, view and print records of accession register, bill report, and membership reports etc. The software has facility to generate identity card for students and staff from the records.

Issue and return modules available in the software are used for issue, renewal and overdue of books. Book Bank facility link is provided for the needy and poor students.

Issue and return of books is done manually as well as through Barcode system.

**Library portal:** The College library has a rich collection of books and periodicals. The library has collection of **45275 Books** and **34 Periodicals** out of which 6 research Journals are subscribed.

The collection has knowledge books such as Marathi Vishwakosh, Sanskrit Kosh, World books, Britannica Encyclopedia, India Year book, Manorama Year book, Marathi Dnyankosh.



There is collection of religious and spiritual books such as Sant Tukaram Gatha, Eknath Gatha, Tukaram Darshan, Dnyaneshwari, Bhagavad-Gita, and Bible.

Bound volumes of Periodicals and national journals which are subscribed over the years are available for students and staff.

**200 CDs** on different subjects like e-books and e-journals are available for students and staff. The central library has a membership of INFLIBNET-N list.

A library portal is available on college website ([www.pdeamoholcollege.edu.in/](http://www.pdeamoholcollege.edu.in/)) to act as a one stop solution for different services for user such as collection and facilities.

Important links are provided on portal for SPPU-Syllabus, SPPU-Question papers, INFLIBNET N-List, Shodhganga, Shodhsindhu, Jaykar Library, British Library, Gokhale Institute Library, National Library, Open Access Journals (DOAJ), National Digital Library, **Rare Book society of India** and **Maharashtra Sahitya Parishad, Rare Book Room.**

#### **Library Computer Facility:**

In the Library 16 computers with 50 Mbps internet and Power backup facilities are available. The details of Computer are as follow.

<b>Sr. No.</b>	<b>Particulars of work</b>	<b>Number of Computer</b>
1	Library OPAC for Reader	1
2	Circulation of Books	2
3	Library Administration Work	3
4	Network Resource Centre for using database(e10 library)	10
	<b>Total PC's</b>	<b>16</b>

From the current year user tracking system is made available. The users are tracked using barcode system. For this purpose, Identity cards with bar code are provided to the students and staff. Daily, monthly and category wise analysis report is generated in this system.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 1.9

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.686	1.245	2.307	3.439	1.92

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

**Response:** 11.98

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 175

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The college has very good IT facilities available for teaching-learning, administration. Over the years the college upgrades hardware, software and related IT facilities according to requirements. The college always tries to introduce latest technology in computing and IT fields regularly. The details of up gradation of such facilities are as given below:

##### Hardware before Academic year 2014-15 :

1. Laptops
2. LCD projectors
3. Smart T.V.
4. Server
5. Computers were connected in LAN: Computer department and Office
6. Battery backup
7. Xerox machine

##### Up gradation of hardware year-wise:

##### 2014-15:

1. HP Server.
2. Printers.

##### 2015-16:

No up gradation

**2016-17:**

1. Dell Desktop Computer.
2. Printer
3. Projector.

**2017-18:**

1. HP Laptop
2. HDD 1 TB Seagate Backup.
3. Solar Panel.

**2018-19:**

1. Speaker Boxes.
2. Printer
3. Automatic Barcode Reading scanner.
4. Automatic master printer
5. Digital duplicator
6. LED TV
7. Stereo System Panasonic CD.
8. HP Printer
9. LED TV (Panasonic)

**License Software:**

Before academic year 2014-15 following software were present in the college

1. Microsoft Windows -XP, 7 License Copy
2. ETH software used by examination department, Library and Account department.
3. Linux Redhat

**Up gradation of software year-wise:**

O365 Proplus open for faculty OSA

Office 2007 suites

Office professional plus 2010

Office professional plus 2013

Office professional plus 2016

Office professional plus 2019

Visual studio professional 2017

Visual studio professional 2019

Windows 10 Education

Windows 7 Enterprise

Windows 8.1 Enterprise

Windows server 2008 Std/Ent MAK B

Windows Server 2012 Essentials

Windows Thin PC

**2014-15:**

1. Microsoft Windows – License Copy

2 Vridhhi Software for examination department.

**2015-16:**

1. Microsoft Windows – License Copy.

2 Vridhhi Software for examination department.

**2016-17:**

1. Microsoft Windows – License Copy

2. ETH software for office and examination department

3 Vridhhi Software for examination department.

**2017-18:**

1. Microsoft Windows – License Copy

2. Vridhhi Software for examination department.

3. ETH software for office and examination department

**2018-19:**

1. Microsoft Windows – License Copy
2. ERP software used by Library.
3. Vridhhi Software for examination department.

**2019-20**

1. Microsoft Windows -10 License Copy
2. Redhat Linux
3. Moodle

**Free ware Software Uses In Teaching:-**

1. Scilab software
2. Maxima
3. Neo4j
4. Scala
5. Microsoft Visual basic
6. Postgresql
7. KEIL IDE
8. PSpice

**Internet and Wi-Fi:**

Year	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Internet Speed	4 MBPS	4 MBPS	4 MBPS	4 MBPS	50 MBPS	50 MBPS	50 Mbps
							+
							10 Mbps

The College campus is Wi Fi enabled WITH FIVE (05 ) ROUTERS .

The college subscribes Antivirus packages for Protection of Software's.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 9:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 8.08

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2.92	8.98	1.78	1.66	12.41

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

**and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

According to the college policy and procedures provide the basis for fair allocation and efficient utilization of facility based on the critical needs of educational and administrative activities. It results in a quality learning and working environment for students, faculty and staff.

**1. Facilities Use Policy**

This policy also provides a framework for the optimal use of physical assets as well as regular review of the College's space needs. The allocation of space for usage is decided by the higher authority and Principal. Allocation and usage of classrooms are decided by Time-Table committee. The classrooms are allocated according to number of Programs and student strength of each class. The time-table is designed in such a way that there is optimal use of classroom space.

The schedule of laboratory is decided by time-table committee with the help of head of the departments in such a way that the laboratory is used optimally. The laboratory space is used for students.

The Principal and Office superintendent/Head clerk of the college allocates the required space to individual in the administrative office.

The space is allotted to various activities on the basis of importance of the activity and number of students participated in it.

Library space is classified into stack and Reading room. Library space contains stacks which is the space used to arranged collections books and other educational materials for use as a study resource. The library space is allocated by the Librarian according to the usage.

The college authority reserves the right to modify these rules when necessary. Announcements concerning the above will be made via notice boards on the premises accordingly. All sports facilities present in the campus are mainly used for sports education, training, competition, and recreation by college students, faculty and staff members. The schedule of gymnasium is decided by Physical Director in consultation with Gymkhana committee and the Principal.



The college owned equipment such as computers, LCD projector, and printers, audio-visual are allotted by the higher authority and monitored by computer technician (hardware engineer).

The allocation and usage of laboratory equipment are decided by the respective head of the department.

In case of disposal of any equipment from the department's dead-stock register, concern head of the department make a list of such equipment after taking permission from college authorities respective equipment is removed from the dead stock register.

## **2. Maintenance Policy**

The college has stated maintenance policy of facilities. The routine cleaning and maintenance of classroom is performed regularly as per policy.

Renovation, alteration, and improvement of the existing academic, research, and support buildings is decided by the Principal in discussion with concerned head of the program. The requirement for this is made to Management of the college and after their permission, the work is carried out.

For maintenance of IT infrastructure and Electrical fittings and appliances separate computer technician is appointed for day-to-day technical needs as well as replacement and repair requests beside this our college vocational students also helps to repair electrical and electronics appliances. Computer technician looks after maintenance of IT resources like computers, printers, replacement of toners, software problems, networking problems. Technicians are available throughout the day. If the problem is major it is brought to the notice of principal.

This document provides policy for maintenance of all types of equipment held throughout departments. Maintenance policy ensures that equipment are always in ready and reliable condition as well calibrated to provide good quality outputs.

Heads and faculty member in the departments are accountable for proper use of equipment. If maintenance or repairing of equipment is necessary, head of department takes care of this and brought to the notice of Principal. If there is replacement of small part of the equipment, head and faculty with laboratory assistant

make arrangement for that.

For major maintenance and repair external technicians are called by head of the department. Proper cost of repair and maintenance is taken from the technician and submitted to the principal. With necessary permissions the maintenance of equipment is carried out.

If there is necessity to move equipment out of college campus for repair or maintenance, the permission is taken from the Principal by the head.

### **Maintenance Procedure:**

1. Registration of Complaint: Registration of the complaint in the PDEA office through Principal giving the details of the maintenance required by the respective department.
2. Visit of Technician: Technician visits the site and assesses the maintenance required and completes the job.
3. Job Completion Report: The report of the maintenance is prepared by the technician and signed by the concerned head.
4. Payment: Bill is generated and processed through the concerned authorities and forwarded through Principal for final payment.

### **Utilization and Maintenance of Laboratories:**

1. Class wise laboratory schedules are followed as per time table.
2. Standard Operational Procedures for handling various equipments and instruments to be strictly followed
3. Dead Stock Registers to be maintained and updated regularly.
4. Obsolete equipment and instruments to be discarded by following the standard procedure.
6. Any discrepancy in stocks to be brought to the notice of the Principal after stock verification.

### **Utilization of Library:**

1. Student must procure a Library Card within one week of taking admission. 2. Library card can be used for issuing two books every week.

3. Non return of Library book on time shall be fined.
4. Students can access online journals and magazines in the e-Library.
5. Students can use the reading rooms available in the campus from 8.00 a.m. to 5.00 p.m.

**Utilization of Computer Laboratory :**

1. Class wise computer laboratory schedules are followed as per time table
2. New requirements are processed through Department of Computer Science.
4. The department of Computer Science maintains all computers and peripherals.
5. Outdated computers are disposed through PDEA.

**Utilization of Class Rooms:**

1. Classrooms are allotted as per the student strength.
2. Lectures and practical are regularly monitored.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

**Response:** 9.09

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
120	76	119	76	67

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

**Response:** 21.84

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
282	339	332	291	225

#### File Description

#### Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 116.63

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
95	0	65	0	161

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 6.81

**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
20	45	4	6	25

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**Response:** 25.39

**5.2.2.1 Number of outgoing student progression to higher education during last five years**

Response: 60

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response:** 40

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	1	0	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	0	0

**File Description**

**Document**

Upload supporting data for the same

[View Document](#)

Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)

[View Document](#)

**5.3 Student Participation and Activities**

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 30

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	2	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### 5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

#### Response:

The student council is formed under Board of Students' Development (Earlier Board of Student Welfare), Savitribai Phule Pune University. The college has an active Student Council formed as per the guidelines given by the Savitribai Phule Pune University. The Student Council is established every year during the first term of the new academic year. The college has formed Students Council according to Maharashtra university act 1994 clause 40/4A. The Student Council is formed by Class Representatives (CR) who are selected on the basis of their previous year's academic performances from each class. The University Representative (UR) is elected from amongst the Class Representatives (CR). Although, the Students Council was not constituted as per the Maharashtra Ordinance XXV of 2016 for the academic year 2015-16, 2016-17 and 2017-18; the college has its own student council in place.

Student Council provides a platform to students for co-curricular and extra-curricular activities. The active involvement of the class representatives motivates the students to participate in the programs undertaken by various departments in the college and ensure maximum participation of students.

The Council renders help of organizational nature such as in Anti Ragging Cell, Grievance Redressal Cell, N.S.S., College Magazine Committee, Sports Committee, Cultural Committee etc. The representatives actively participate in conducting various surveys, data feeding and analysis, contacting invitees, helping the departments for correspondence work, logistic help in cultural programs, NSS camps and sports meets, cycle rally, compeering at seminars and conferences and laboratory assistance.

The Principal holds regular meetings with these members at which issues related to teaching-learning,



student activities, examinations and other facilities in the College are discussed.

College Development Committee (Formerly Local Management Committee), IQAC, Student Welfare Committee, NSS Committee, have representatives from the student council and they actively participate in the meetings of these committees.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 14

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	13	13	14	14

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni of the College are well positioned in all fields like industry, software and IT sector, education, business, academics, politics and social work.

Registered as per the Maharashtra Institution Registration Act 1860(clause 21) on 8th June 2018, Former Students Organization District education Society (MHA/930/2018/ Pune), Alumni Association, endeavors

to create and maintain a life-long connection between the College and its alumni. Under the guidance of the Principal, the members of the association work to connect alumni, support students and organize various activities. The alumni association aims to enable interaction amongst the Alumni, Faculty and the present students. The alumni association provides an open platform for the former students, present students, teachers and non-teaching staff to exchange views on several aspects related to the development of the college. The members of association contribute for the development of the college in the form of donations, organizing activities and non-financial means.

The regular Alumni meets (at least once in an academic year) are held by the college. The aim of the meeting is getting feedback, cooperation from alumni in academics, administration and community outreach programs.

The chairman of the association has donated Rs. 5000/ for Pune–Baramati Cycle Rally.(Receipt No. 46572/Cosmos Bank) .

The department of computer science organized “Techno Series “lecture series in which alumni from software industry guided students on advanced technologies.

The alumnus has created the advertisement video for computer science department free of cost at his studio ARYAVART TECHNOLOGIES.

Alumni also assist the College in **placement process** and provide inputs to the departments about the industry requirements. The alumnus who is entrepreneur has provided placement to the students from computer science department in his company. The alumni association WHATSAPP group is active and provides placement information to the teachers. Many of alumni are in regular contact with teachers and contribute to the teaching learning processes indirectly by providing a variety of information.

The alumni association in collaboration with Placement cell of the college organized **Job fair On 29/01/2019**, in which 24 companies visited and 400 students participated in this placement drive. The alumni also participate in activities of Entrepreneurship Development Cell and provide guidance to the students.

The alumni also approached to the college for providing internships to the students.

The NSS unit of the college receives the alumni help in adopting village and organizing annual camps. They also sponsor trophy for best NSS volunteer during NSS camp. Alumni also help in organizing blood donation camps, tree plantation campaign and other extension work. They participate in the annual prize distribution and cultural functions.

The different surveys are successfully completed with the help of alumni by the students and teachers in the adopted villages under Unnat Bharat Abhiyan.

The alumni help the college in conducting Sport activities too. The alumni association has contributed to organize the body building competition organized by the parent institution PDEA.

CDC and IQAC have representative from alumni association as a member and can express their views and make suggestion in the functioning of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

The college is governed under the auspices of Pune District Education Association. It was founded by renowned educationist and social worker Late Shri. Baburaoji Gholap in 1941 and working under the efficient leadership of Shri. Ajit Pawar, President of PDEA (Deputy chief minister of Maharashtra State). The parent institution runs 13 professional colleges, 08 multi-faculty traditional colleges, 29 Higher Secondary Colleges (23 Vocational), 55 Secondary Schools (2 Technical), and 13 Primary Schools. The parent institution is facilitating education to more than 1 lakh students through these branches. The parent institution has extended the vision of the institute as “**Saksharta te Sanganak, Neeti te Internet**” means from **Literacy to computers, Ethics to Internet** and “**Swachchhata te Gunavatta**” meaning **Cleanliness to Quality** to inculcate technical skills, ethics, and sense of quality among the stakeholders.

The College was established in 1984 which is committed to fulfill the educational and cultural need of unprivileged inhabitant (originally coming from rural area) in the nearby area and lower income group of society and serve the nation by creating a civilized society.

##### **Our Vision: 'Bahujan Hitay Bahujan Sukhay'**

The vision statement suggest that, to stay in an endeavor towards nurturing our students who come from mass community by imparting world class diversified advanced education, knowledge, wisdom and inculcating timeless values, thereby empowering them to stand up proudly in the competitive world.

##### **Our Mission:**

- To keep faculty and students abreast of advanced knowledge and technology.
- To nurture critical thinking and analytical ability among students.
- To imbibe various skills like Communication, Social, Employability, Business, competitive exam etc.
- To practice innovative teaching, learning, research and extension activities.
- To inculcate moral values among students.

College Development Committee (CDC), is involved in planning, monitoring, evaluating the administration and academic processes. The staff members become part of the planning and decision making process of CDC. The Principal implements the policy decisions taken by the CDC. The major policy decisions are routed through the IQAC, which plans the execution of curricular, co-curricular and extra-curricular programs through Heads of the departments and heads of various committees. The inputs from teachers are included for academic planning and execution. The teacher plays the pivotal role in the success of all the student related activities. The active involvement of the student council motivates the students to participate in the programs undertaken and ensures maximum participation.

The leadership encourages teamwork towards a common vision, and to direct the discrete accomplishment towards organizational mission/ objectives. All academic and administrative activities are administered by democratic way committing towards transparency and participatory management. The leadership has taken distinctive decisions to start student centric skill based add-on/ certificate courses and entrepreneurship development activities to produce competent learners in the era of globalization. The Management provides advanced technological facilities like modern Laboratory equipment, computing facilities, IT facilities, excellent physical infrastructure such as laboratories, library, sports facility, classrooms and other supporting infrastructure. Thus the governance of the institution is in tune with the vision and mission of the Institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The college has a College Development Committee (CDC) (previously known as LMC) formulated according to Maharashtra University Act 2016. It acts as a link between the PDEA management and the college. Meetings of CDC are held regularly to discuss matters related to college development; student and faculty development. IQAC is established in the college and plays a pivotal role at academic and administrative level. Twenty eight different committees are formed in the college to look after different types of activities. Representatives of the management, Principal, faculty members, staff members, students, eminent personalities and alumni are part of the committees. The college administration is decentralized through head of the departments, faculty members, Head clerk, Committee chairman, members and office staff etc. and role of each one is predefined. Under the supervision of Principal, Heads and committee members prepare plans for organizing curricular, co-curricular and extracurricular activities. These plans are approved from concerned authorities' and implemented accordingly. While preparing plan and its implementation views of stakeholders are taken into account. In the decision of purchasing of equipments and upgrading of infrastructure every faculty member as well as heads of the department is involved.

#### Case study:

Library Committee purchases Books and Journal. The college has a library committee which looks after the functioning of library.

Every year regular meetings of library committee are held. In the meeting, library committee decides the budget for purchase of books; journals and similar items for each program. List of books to be purchased and journals to be subscribed are sought from the head of the departments. Each head of the department

after discussion with faculty prepares the list of books and journals to be purchased. The list is submitted to the librarian. Librarian puts forth the requirements in the library committee and takes approval for the lists. Quotations are taken by the librarian from different dealers and comparative charts are made by the librarian and chairman of Library committee. The comparative chart and the proposal for purchase are submitted to the Principal. Principal forwards these to management for approval. After approval from the management, the purchase or subscription is done by the librarian. Once the books are received in the Library along with the bills, the price of each book and discount rates are verified by the Library staff in Acquisition Section. Entry for each book is made in the Accession Register with all the relevant details of the book like its price, publisher, vendor, year of publication etc. Then the bills are processed for payment with the accession numbers entered against each item. Acquisition Section certifies the above procedure before forwarding the bill to the Accounts Section. With the permission of Principal; the account section makes the payments to dealers. Similar procedure of decentralized and participative management is practiced for all the other purchases as well for organization of co-curricular, extracurricular and sports activities in our institute.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The IQAC through deliberations with the stakeholders prepared a perspective plan (2015-2020) in April 2015 for the development of academic, administrative and infrastructural facilities and approval was taken from LMC (now CDC) and PDEA management.

#### Aspects included in the perspective plan:

1. Faculty development/addition of new courses
2. Introduction of innovative short term and add-on courses
3. Organization of seminars and workshops
4. Growth of students -faculty wise/course wise
5. Social responsibility programs.
6. Career development and placement services.
7. Students Parents teachers' relation development

- 8.Evaluation of teachers by students
- 9.Leadership and alumni activities development programs
- 10.Accreditation/Reaccreditation (cycle 2/3)
- 11.Qualitative and quantitative strengthening of existing programs
12. Research, consultancy and extension.
13. Augmentation of academic infrastructure and equipment.
14. Effective and extensive use of ICT in teaching and learning system.
15. Effective and efficient use of computer applications in admission, administration, examination and accounting processes.
16. Plan for seeking more financial aid under UGC/BCUD etc, for programs.
17. Financial requirements for perspective plan: year wise, pointwise estimates.
- 18.Sources of finance- college/PDEA/others
19. Priority recommendation.

At the end of every year a review is taken about implementation of aspects of perspective plan. One of the examples of activity successfully implemented based on perspective plan is as follows.

Sr.No.	Proposed Plan	Status
1	- Science Faculty (F.Y.B.Sc) -Additional English(F.Y.B.A) -Special Political Science (S.Y.B.A) -Special English (S.Y.B.A) -Special Business Administration(S.Y.B.Com)  B.Voc Retail Management  B.Voc Software Development	All Fulfilled
2	Value added/Skill based/Add-on courses	Fulfilled
3	Organization of seminars& workshops	Fulfilled

4	Growth of students	Fulfilled
5	Social responsibility programs	Fulfilled
6	Career Development and Placement services	Fulfilled
7	Student-Parents-Teachers Relation Development	Fulfilled
8	Evaluation of teachers by students	Fulfilled
9	Leadership and alumni activity, various Development Programs	Fulfilled
10	New computer for computer science dept.	Fulfilled
11	Accreditation/Reaccreditation(cycle 2/3)	In process
12	Qualitative & Quantitative Strengthening of existing programmes (Organization of remedial coaching, diagnostic test, bridge course, guest lectures, use of ICT tools in teaching, conducting Add-on courses, Support for economically weaker students)	Fulfilled

Sr.No.	Proposed Plan	Status
13	Extension program(NSS, Extra mural, Adult continuing and education, student welfare)	fulfilled
14	Sports	fulfilled
15	Academic Infrastructure & Equipments  -Reading hall  -Commerce Lab  -Student's consumer store  -Solar system  -New computers for computer science Dept.	fulfilled
16	Effective & Extensive use of ICT  - PPT  - NPTEL lectures  - simulation for electronics practical  -Online Lectures	fulfilled
17	Efficient use of computer application, administration & accounting process  Use of  - ETH and ERP software for Library	Fulfilled



	- Vridhi software for feeding marks - Tally software for accounting. - Email for correspondence - SMS service.	
18	In-house Publication	Fulfilled
19	Women's Study Center	Fulfilled
20	Faculty Development	Fulfilled
21	Student Hostel Facility	Not Fulfilled

Almost more than 90% of the proposed plan has been completed and the remaining will be completed by Year 2021.

As extension to this perspective plan the college implemented use of GOOGLE CLASS ROOM and Moodle LMS, Big Blue Button formed Entrepreneurship Development cell, Startup and Innovation cell undertaken NIRF, Unnat Bharat Abhiyan, B.Voc Retail Management, B.Voc Software Development.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Response:

#### Administrative Setup:

The organizational structure consists of the Parent body PDEA with governing body, governing council and coordination committee governed by the President, Vice-President, Hon. Secretary, Treasurer, Assistant and Joint Secretaries and Members.

At college level, the College Development Committee (CDC) is an apex body and acts as a link between the Management and the College comprising of Office Bearers of the Management, the Principal, teacher representatives, non-teaching staff representatives and student's representative. At College level there is

Internal Quality Assurance committee (IQAC). The Principal is the Chairperson of IQAC. All major academic decisions are implemented through IQAC. The Principal is assisted by the Heads of the departments and faculty members. For official matters, Office Superintendent, Senior and Junior Accountants, clerks and manual staff.

#### **Academic administration:**

At department level, the organization includes Head of departments, faculty members and non-teaching staff. In library, the organization includes Librarian, Library clerks and library attendants. The organization of Department of Physical Education and Sports includes Physical Director. College has well equipped gymnasium.

**College Committees:** Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of chairman and members. The IQAC plays an important role for monitoring the internal quality of the institution. It is through these committees that the college seeks decentralization of power structure.

#### **Service Rules and Recruitment:**

For the service conditions and rules, the college follows the rules and regulations laid down by Savitribai Phule Pune University, UGC and Government of Maharashtra. The candidates are interviewed by the Selection Committee as per the rules. For recruitment of non-teaching staff, the management follows the rules set by Government of Maharashtra. Temporary posts are filled by the management as per UGC and Government of Maharashtra rule.

#### **Promotional policies:**

All the promotions of teachers are as per the career advancement scheme (CAS) setup by UGC and Government of Maharashtra. The promotions of non-teaching staff are taken as per the Government of Maharashtra norms. For promotion of Non-grant posts, PDEA follows UGC and Government of Maharashtra rules.

#### **Grievance Redressal Mechanism:**

The college has a Grievance Redressal Committee, Women's Redressal cell, Sexual Harassment Committee, Anti-ragging Committee, and Discipline Committee for proper redressal of the grievances of students and the faculty. Student's Grievance Cell enquires and analyses the nature of the grievances in a strictly confidential manner. The aggrieved student is informed about the measures taken and check in the system is introduced to ensure there is no repetition of the same. The CDC works as a Grievance Redressal Cell for employees as and when necessary. The representatives of the teaching and supporting staff are free to raise issues regarding grievances if any in the meetings. CDC looks after the grievances related to service conditions, long leaves and other relevant problems. The CDC has a provision to call employee with grievance if any and discuss the issue and suggest positive measures to resolve the same.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

There are a number of welfare measures taken by the Institution for the benefit of teaching and nonteachingstaff viz.

- General Provident Fund (GPF) for grantable staff. Investment of 12 % of basic pay with returns as per government rules.
- General Provident Fund scheme is in practice for the teaching and non-teaching staff members of the non-grant courses. The management contributes towards this scheme. Gratuity funds are alsoavailable for Non-grant employees.
- Defined contribution pension scheme (DCPS) for grantable staff that have joined the service after 01/11/ 2005.
- Medical claim facilitated through Joint Director of Higher Education to Government ofMaharashtra.
- Retirement pension as per government rules and regulations.
- Contributory pension for teaching and non-teaching staff.
- **Employee's Sevak Sahakari Patsanstha, PDEA, Pune (Credit Cooperative Society): Instant loan up to 12Lac with 12% interest for house construction/ renovation. Annual share dividend as**

per cooperative rules against investment. **Staff insurance** / Medi-claim of Coverage up to Rs. 8 Lac with investment of Rs. 720 per annum. The members are given advantages of a good rate of interest i.e. 11 % on their fixed deposits in the credit society.

- **Sevak Kalyan Nidhi** grants Medical Aid up to a maximum limit of 25000/- in case of accident or accidental death.
- **Accident Insurance facility**
- **Laxmibai Gholap fund** is created by the Cooperative society for the repayment of loan on the natural demise of the member after deducting membership and deposit amount.
- Gratuity funds.
- Felicitation at the Annual General Body meeting.
- Diwali advance of Rs. 10000 without interest for non-teaching staff of unaided programs.
- Maternity leave for 180 days.
- Paternity leave for 15 days.
- Medical leave for 20 days (half paid)
- Training Programs for non-teaching staff.
- Sabbatical leaves /study leaves for pursuing higher studies.
- Uniform provided to non-teaching staff.

In addition to these the management gives following benefits to the employees:

- The honest and hard work of the staff members is encouraged by the management by felicitating the praiseworthy staff members regularly at the Annual General Body meeting. Dedicated work of the employees over the academic year in various fields is noted and honored by the management to encourage work culture in the college. In addition to this, staff members are felicitated in a function for clearing qualifying examination like SET/NET, paper presentations at International conferences, publishing books, achieving M. Phil or Ph. D degree.
- The Parent society also gives Life Time Achievement Award to the Teaching and non-Teaching staff. Entitled – **Shri. Baburaoji Gholap Saheb Award** for their extraordinary contribution and dedication towards their duties.
- Well-equipped gymnasium facility for faculty and staff is available.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 5.31

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	4	0	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response: 2**

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response: 10.27**

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	2	3	2

File Description	Document
Upload any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

The Institution has Performance Appraisal System for teaching and non-teaching staff.

**1. API Forms:** Academic Performance Indicator (API) of each staff member is validated by IQAC according to the prescribed norms of the UGC. The API is filled in by the staff, verified by the HOD and submitted to IQAC. As and when the staff member is eligible for Career Advancement Scheme and fulfils all prescribed conditions, the IQAC recommends the case to the University through the Principal. **Performance Base Appraisal System** Forms are screened for such staff members and validated by the IQAC. The subsequent promotion is through a procedure of verification of scores, recommendation by the management and personal interviews by a panel constituted as per University norms. The committee forwards the case to the Joint Director, Higher Education, Government of Maharashtra for Pay and Grade Fixation.

**2. Confidential Report:** The management collects confidential report as well as teachers' information regarding (1) Teaching-Learning and evaluation (2) Curricular and extra-curricular activities, and

(3) Research with comments from Head of the department and Principal at the end of every academic year. This report is evaluated at management level.

**3. Confidential Report for Staff:** The performance appraisal system is channelized through confidential report. Every member of the Administrative staff has to fill this form and hand it over to the Office Superintendent of the college. The Office Superintendent adds his own observations and comments and forwards it to the Principal for the final remark. After the Principal's remark it is forwarded to the parent institution for further scrutiny and assessment. Action is taken accordingly. Thus the Institution has Performance Appraisal System for teaching and non-teaching staff which aids in improvisation of the standards of the faculty members.

**4. Student feedback System:** In addition to above, the college collects online feedback from students to evaluate teacher's performance. The feedback is analyzed and report is prepared and if necessary action is taken.

**5.Teaching Diary:**Teaching diaries of teachers are checked by Head and Principal.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Institution conducts internal and external financial audits regularly.

Mechanism for internal Audit and External Audit is as follows.

#### Internal Audit:

Internal audit is a continuous process which ensues after each and every financial transaction. The auditor is appointed by the parent Institution PDEA.The management of the college has appointed an internal auditor to detect errors at the earliest and devise effective control system to prevent their occurrence. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Internal audit is done on periodical basis. Observations made by the auditor are brought to the notice of accountant and Principal of the college.

- The audit takes place at two levels viz. receipt and payment.
- The receipts of the fees collected from the students are checked by the auditor.
- The official letters, official funds collected, and Bank statements are checked by the internal auditor.
- Donation receipts are also checked by the auditor.
- At payment level the account of the purchase bills is entered in the tally system, vouchers are created which come under various ledgers.
- The payment vouchers are signed by the Accountant, Head clerk and finally the Principal.
- These vouchers are checked by the auditor and cheques are issued to the concerned parties. And this is again verified and checked by the tally system.
- The funds received from Savitribai Phule Pune University under various schemes are audited by SPPU at the time of submission.

#### External Audit:

The external audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as statutory auditor is appointed by the parent institution PDEA.

The program goes on for 8 to 15 days during the month of May.

The external auditor checks Accession records at three levels viz.

- 1) The checking of Accession record of the library.
- 2) All the purchase records & dead stock of the laboratories.
- 3) The dead stock and equipment of the gymkhana

The nature of the payment is categorized into

- i) Revenue Expenditure
- ii) Capital Expenditure

This is also checked by the auditor.

The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified.

Departmental Accession Register, Dead Stock Registers/Purchase Registers are physically checked. After final checking of records, the external auditor signs the receipt and payment accounts.

For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads. This is duly checked by the CA and submitted to the corresponding authorities. Statutory external audit and assessment of Income-Expenditure and Receipt-Payment is also done by the Auditor General of the Government of India periodically after every five years.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### **6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**Response:** 38.51

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)



2018-19	2017-18	2016-17	2015-16	2014-15
5.11	2.21	2.93	1.99	0.67

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The college is permanently affiliated to Savitribai Phule Pune University (SPPU), Pune and follows the rules and regulations of Government of Maharashtra. The college mobilizes funds for its regular activities and development from different agencies and individuals. The mobilized fund is optimally used by the college.

#### Sources of funds:

- Salary and non-salary grants from Government of Maharashtra.
- Fees: College shall follow the regulations of University with respect to the tuition fees. The major resource of funds are generated through admission fees collected during admission from funded as well as self-financed courses. IQAC shall explore skill based and value added certificate courses for the students and recommends to the CDC to frame the appropriate fee structure.
- General development grants, additional assistance and financial assistance for different schemes from UGC.
- Financial assistance received from SPPU under quality improvement program for seminars,
- Financial assistance received from SPPU for sports equipment.
- Financial assistance received from SPPU for Board of Student Development, NSS, Extra mural Board and Lifelong learning and Extension activities.
- Research Project grants from UGC, ICSSR, and Board of Development SPPU.
- Examination grants from SPPU, and financial assistance received under SC/ST/OBC and EBC
- Scholarships from government.
- The Parent Institute PDEA also contributes major capital for construction purposes.

#### Utilization:-

Pune District Education Association, the governing institute of the college has well formulated strategies for financial and infrastructural policy of the colleges governed by it. The management of PDEA ensures effective and efficient use of financial resources by its colleges and set up a proper auditing mechanism. Budget of the college is prepared every year by the college and approved by the PDEA.

The funds received to the college are utilized properly. Financial assistance received under UGC schemes utilized as per guidelines of UGC and utilizations are submitted and NOC are taken. The grants received for research projects are utilized as per guidelines and audited utilizations are submitted to respective agencies. Fees received from students are used for development of the college, non-grant faculty and staff salaries, and are properly audited. Library services and Sports services are strengthened.

Laboratories are augmented and IT infrastructure is increased. Number of workshops and seminars are organized. National and International conferences are organized. Guest lectures, field trips, industrial visits are organized for students. Physical and Academic facilities are augmented for students. Use of technology in teaching-learning process has been increased. Maintenance of academic and physical facilities is carried out regularly. For each and every financial transaction proper permission is taken from CDC and management of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The IQAC was constituted to develop an awareness system for consistent improvement in the overall performance of institution related to academics and administration. During the post-accreditation period, it channelized efforts and measures towards promoting holistic development.

#### Example 1:

**Practice:** Initiating skill based interdisciplinary courses.

**Goal:** To enhance varied skills amongst students to increase their employment and entrepreneurship.

**Context:** The IQAC focused on the need to initiate short term courses which would bring about enhancement in the skill sets of the students, thus empowering them for employment. The IQAC has taken initiative in creating Entrepreneurship development cell to inculcated self-employability skills among the

students. The college also organizes

Hands-on training workshops for students to enhance their technical skills.

**Process:**

The college conducted 45 **different Short term courses** during the **last five years** to meet the market demands and for the holistic development of students'. The college entered MOU for these courses with knowledge partners. Professionals from the respective fields were invited to conduct these courses. The different workshops conducted by the college are Mobile-repairing, Computer-Hardware and networking, Robotics, Internet-of-things, Internet-of-things in application Development, Embedded-systems with ARDUINO-UNO, Python programming, RASBERRY-PIE workshop, TECHNOSERIES (Lecture series).

**Evidence of success:** These courses received good responses from students thus facilitating the creation of a learner-centric environment conducive to quality education.

**Example 2:**

**Practice:** Automation of feedback process by using Google forms

**Goal:** To make the feedback process easy, convenient, accurate and flexible.

Automation in feedback analysis.

To minimize the use of paper in feedback process thus practicing green initiative.

**Context:** It has been observed that the manual feedback method uses large number of papers. Also the feedback analysis is complicated process. It is necessary to provide flexibility to the feedback process.

Promoting use of technology and sow the seed of environment consciousness in the institution there by reducing use of paper.

**Process:**

The college practiced the method of manual feedback system earlier. It was found that large number of papers being wasted in the process. So college decided to implement inexpensive method of feedback using Google forms. All feedback forms were designed using Google forms. The feedbacks are collected through Google classroom electronically and obtained feedback analysis automatically.

**.Evidence of success:**

Usage of paperwork has been considerably minimized in feedback process. The number of human work hours saved with increased accuracy and confidentiality. The students received the feedback process favorably.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The IQAC is committed to Learner centric approach regarding teaching learning progression. Accordingly, it provides support and guidance to the faculty. Teaching, Learning activities are improvised, modified after taking the review, suggestions are implemented as per the needs.

The IQAC has designed graduate attributes like academic excellence, communication skills, personality development, leadership and global citizenship.

To achieve learning outcomes, the IQAC periodically reviews teaching learning process and suggests gradual and regular expansion, up gradation and addition of the requisite material, equipment, infrastructure etc.

This process is prominently evident through the following 2 examples.

**Example 1:**

**Practice:** Use of technology in teaching learning process.

**Goal:** To practice student centric teaching learning methods using technology.

To enhance student participation and practice inclusive education.

**Context:** The technology can provide revolutionary change in teaching learning process. Implementing Innovative teaching methods for inclusive education. It can also be provide green practices in teaching learning.

**Process:**

The technology has touched every corner of life, the education cannot be exception. There is paradigm shift from bounded books to e-learning further to m-learning. The new generations are techno savvy and

hence technology can make the teaching learning process interesting and convenient. Considering this aspect IQAC motivated the faculty members to use ICT as a teaching aid. All faculty members of the college are using ICT for teaching learning. The learning management systems like Google Class Room and Moodle are used by teachers for learning material delivery; Question paper delivery etc. 'What's App' groups are also used for quick delivery of notifications, assignments and sharing educational media. Use of PPT, Animations, Simulations, Educational Websites and Video Lectures is done by faculty for adopting student centric methods. Teachers have created their own lecture videos and uploaded on college YouTube account.

**Evidence of success:** Staff and Students have become techno savvy. A major transition is evident in the outlook of the students as well as the faculty with the increased use of technology for participatory teaching and learning. Usage of paperwork has been considerably minimized in teaching learning process.

**Example 2: Implementation of outcome based education system by using course specific outcomes in teaching learning process.**

In the era of globalization the importance of outcome based education system is highlighted. In this context IQAC has taken initiative to implement outcome based system in the college.

- The training session on “Examination reform and innovative teaching pedagogy” was conducted by IQAC to provide training to the faculty.
- Course outcomes, Programme outcomes and Programme specific outcomes are designed by each department.
- In addition to above, the faculty designed **Course Specific Outcomes** topic wise, along with the teaching methodology used. This motivated teachers to implement innovative teaching methodologies such as group learning, peer learning, constructivism etc. for better learning ambience in the college.
- Academic and extracurricular activities are designed in tune with then learning outcomes.
- The learning outcomes are in tune with vision mission of the college.
- The internal exams, assignments, tutorials, practical, project assessment is aligned with the learning outcomes stated by the college.
- The attainment calculation methodology is developed
- The college has developed the outcome attainment policy and implemented for CBCS programs .
- It is decided to revise the learning outcomes and teaching methodology based on the attainment.
- It is also decided to give suggesions to board of studies based on attainment calculation and to introduce add on courses to fill the gap if any.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.3 Quality assurance initiatives of the institution include:**

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

##### Gender equity & sensitization in curricular and co-curricular activities:

Gender equity refers to both male and female concerns, yet most of the gender bias is against women in the world. Gender discrimination has been evident where cultural and societal stigma continue to hinder growth and prosperity for women. In this scenario it is the responsibility of the educational institutions to make students aware of this issue and move forward to bring social change in the society. In view of this the college conducts various activities/programs for the students such as :

- Girl's personality development program,
- Nirbhay Kanya Abhiyan
- Self Defense Workshop
- Pre Marriage Counselling
- Mahabhondla
- Nirbhaya Film Festival
- Women Empowerment Workshop
- Pre Marriage Counselling
- Domestic Violence Prevention Workshop
- Gender Equality at the Workplace workshop
- International Women's Day : Gender sensitization program
- My mother in my College- Women's Health checkup and Financial Literacy
- Women Health And Nutrition Certificate Course
- Gender sensitization street play
- Skill development programs

The main objective is to ensure that girl students should have persona, exposure, skill set to be self-reliant and self-confidence. They can accept any challenge that comes in their day to day life. At the same time, college enterprises to advance their communication skills, employment skills and business skills as well. The College takes effort to inculcate and boost their confidence to raise voice against any injustice.

• :

The staff of the college help students and create healthy relations with students and provide counselling regarding their queries of admissions, scholarship etc. Special attention is given to the girl students as these students are from rural and semi urban background. The college has taken an initiative to provide counseling through Mentor –Mentee activity. This activity along with career, academics also focuses the problems of girls students like social, health, economic problems etc. The Mentor discusses these issues with mentee and tries to resolve it.

The college campus is fully fenced and trespassers are not allowed without permission. The college

campus always remains under 24 hr. CCTV surveillance. The college has 24 hr. **security** guard at the main entrance that monitors students and visitors. An indisciplinary behavior is handled by campus security and referred to the college administrative officials for further action if necessary. The Discipline committee of college make sure that every student should carry an I-card so that intruder can easily be identified.

The **bit marshal** the squad of Pune Lady Police visits the campus regularly for security. Their mobile numbers are available and displayed in college premises /website for help 24 X 7.

The college provides facility like common room exclusively for girl students for leisure. The **sanitary napkin vending machine** and incinerators are installed there in.

**Student Welfare Committees:** Anti-Ragging Cell, Discipline Committee, Grievance Redressal Cell, Anti-harassment cell play important role in generating awareness and addressing gender related issues. The members of discipline committee monitor floor-wise discipline. Students' representation is reflected in all these bodies. These committees actively organize a number of programs related to gender sensitization.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** B. 3 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management



- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Solid Waste Management**

At every floor of the college Dustbin facility provided for cleanliness. Separate green and red bins are used for wet and dry waste segregation. Besides that every department has Dustbin for such waste. The college disposes this solid waste to Corporations Mobile Trash vans or Trucks and maintains the hygiene.

Canteens use **degradable and washable plates and cups**. There is a **compost pit** in the college for wet and plant litter. “**Sanibins**” are kept in ladies washrooms. “**Sanitary Napkin Destroyer**” (incinerator) is installed in ladies’ washrooms for incineration of used napkins. The college supports **red dot campaign** in which the sanitary napkins are wrapped in red dot paper for waste management and health of waste segregators. The awareness program by red dot campaign was organized by college for creating awareness about segregation of sanitary waste and importance of reusable napkins for environment was explained to the girl students. The preparation of reusable napkins were demonstrated to the students. The waste paper and material is given to the authorized vendor.

**Liquid Waste management**

As the college comes under the location of Pune Municipal Corporation, it has the proper drainage and sanitation facility for liquid waste management.

College has canteen, drinking water facility and washrooms which are the main source of the liquid waste. This liquid waste is then moved to Drainage due to which any unhygienic conditions avoided. Routine checking and repairing of Taps, Drainage and water pipelines is done.

**E-waste management**

E - Waste collected and given to Parent institution PDEA for reuse or disposal. It is disposed by the approved vendors. To create awareness of e-waste and its management posters are displayed.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit

2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Details of the Software procured for providing the assistance	<a href="#">View Document</a>

#### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

The institute takes efforts for providing an inclusive environment for the students and conducts programs/activities by observing tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. The purpose of conducting such events in the institute is to inculcate the sense of peace, equality & harmony among students. A table showing various activities/events to increase consciousness about tolerance and harmony towards cultural, regional, linguistic, communal socio-

economic and other diversities.

The college conducts cultural, regional, linguistic, communal socio-economic programs/events through the following committees

- Student Development Committee
- Cultural Committee
- NSS
- Extra Mural board
- Literary association
- Lifelong learning and extension
- Woman study center

### **Cultural harmony:**

The college organizes cultural programs like Mahabondala, Traditional Day, Rangoli Competition, Mehendi Competition. College not only conducts these programs but also motivate the students to participate other colleges' cultural events and competition.

From the last two years girls students have taken part into cultural competition "Swayam Siddha" which was held in Baramati at Sharadabai Pawar Mahila Mahavidyalay and achieved appreciation certificate.

Student also participate in the intercollegiate dance competition. Students also take part in the cultural fest "Sharadothsway" of Pawar Public Charitable Trust and shown their impact. Besides that, students are enthusiastic to participate intercollegiate dance festivals at University level. The College organizes Traditional day within the campus in which students' exhibit different cultures of India in traditional attires.

### **Linguistic harmony:**

The College organizes an event that celebrates "**Hindi Din**" and "**Marathi Divas**". They acquired adequate knowledge and information about well known writers, poets of Hindi and Marathi.

In the academic year 2018-19 the college organized "**Pen Congress**" worldwide writer's summit under the guidance of Savitribai Phule Pune University. The international writers Yugin Schlagin, Anna Nassiloska, Teresa Cadet, Rangan Krishnasamy, Bala Pandey shared their thoughts and interacted with the students and faculty of the college.

### **Communal Harmony :**

Board of student development organized workshop on disaster management and collected relief fund for Kerala/Kolhapur/ Sangli flood affected people.

Also on the eve of Gandhi Jayanti committee organizes programs to share Gandhian thoughts i.e. non-violence and peace to students.

NSS committee of college plays vital role in all kinds of activities and represents the college at various level. It organizes the programs like “**Sadbhavana Din**, Constitution day, Yuva Din. Every year NSS conducts blood donation camp in association with Extra Mural Committee of the college conducts programs such as “Pasaydanache Antarang” “Sant. Gadge Maharaj inspiring thoughts and their work”. Through these lectures the thoughts of eminent social leaders are conveyed to the students.

### Socio Economic Harmony :

The Roti day is observed from academic year 2017-18, on this day food packets are distributed to the poor and needy people. The students learn the value of giving through this program.

Apart from this the birth anniversaries of national characters Chhatrapati Shivaji Maharaj , Dr. Babasaheb Ambedkar , Sevalal Maharaj , Savitribai Phule , Rajmata Jijabai Mahatma Gandhiji, Dr.Abdul Kalam are celebrated to inculcate timeless thoughts and values given by them to the world .

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

### 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

#### Response:

College takes initiative to inspire students to become responsible citizen in every aspects through every activity. College conducts and celebrates the **sanvidhan din, republic day, independence day, workers day, Voters awareness program, Swacch Bharat Abhiyan, Environmental awareness, flood relief fund collection**, Conducted workshop for disaster management. Through NSS college also contribute in village cleaning program. Department of computer science conducted computer literacy awareness program in one of rural place at Pune district.

At the same time college has taken an **oath for population control, non-addiction** movement for student as well as for staff. College restricted entry for automobile for students to motivate them for pollution free environment. College conducts **PUC checkup program for community**. The College also decided to make plastic free surroundings for which it displayed notices for staff and students in the campus. The college participated in plastic free campaign of the government of India.

Discipline committee of college plays active role to make students responsible citizen at many levels. It restricts mobile phones in campus. Without identity card none of the student can make entry in college campus. The committee monitors overall behavior of students in campus and give instructions to observe discipline. Thus, committee looks after to maintain the decorum of college. At post-graduate stream, college conducts Expert lectures on **human rights and cyber security**. Every year college creates

awareness among students about responsibilities of citizen through such programs.

The department of commerce conducted guest lecture on **Consumer Protection and Business Ethics** to create awareness among the students about consumer rights in Commerce and business sector. As a responsible citizen they should know the duties and rights of the consumer. The college conducts **Voters awareness program** to understand the electoral process of our Democratic country. At the same time in Under graduate curriculum student learns Environmental Science subject in their second year. The college celebrated Roti Day on 1st March 2019 and collected contribution in form of Money and distributed the food parcels to needy and hungry people in underprivileged area. In the academic year 2018-19 Entrepreneurship Development cell organized workshop on **Paper bags making** to spread the message of plastic free environment.

**Every day National Anthem and Vande Mataram is played in the college to Respect the country.**

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

In the quest of all-inclusive education, efforts are taken to make them cognizant of the contribution of

social, cultural and educational reformists. This inculcates an ability to engage in meaningful public discourse, with a profound awareness of community needs and understanding of social and civic responsibilities.

The college organizes National festivals, as well as birth and death anniversaries of the great educationalists, scientists, historians, freedom fighters and national leaders to commemorate their contribution to the nation and humanity :

### **National festivals**

The National festivals viz. Independence Day -15th August, Republic Day-26th January and 1st May (Maharashtra Din) are celebrated in presence of the stakeholders. These ceremonies are organized to instill a sense of patriotism among the students. The Indian Constitution Day (Savidhan Din-26th Nov) is celebrated by organizing an oath on ethics and sovereignty to aware the students about secularism, equity, fraternity, harmonious coexistence and liberty.

### **Birth and Death Anniversaries**

The college observes birth and death anniversaries and pay homage to the great Indian leaders, socialists, reformers and educationists such as, Mahatma Gandhi (Birth-2nd October), Lokmanya Tilak (Birth-23rd July), Mahatma Phule (Birth-11th April), Savitribai Phule (Birth-3rd January), Dr. Babasaheb Ambedkar (Birth-14th April), Shahu Maharaj (Father of Reservation Policy) Birth anniversary (28th June), Yashwant Rao Chavan (Birth-12th March), Dr. APJ Abdul Kalam (Birth-15th October), Munshi Premchandji (14th September), Kusumagraj (26th February) Sevalal Maharaj Jayanti-15th Feb.

The college pays homage to the pioneers of the PDEA the parent institution, on Baburaoji Gholap (Founder President of PDEA – Jayanti, 1st Feb, Punyatithi 26th May) who laid the foundation of rural education in Pune District, Shamkarrao Ursal- (Former Secretary, Jayanti-10th September), Mamasahab Pimple-(Former Secretary)-2nd June, Mamasahab Mohol (Patron of the college who was well known wrestler) Jayanti, 5th November Ramkrishan More (Former President and Former Education minister of Maharashtra State, who passed the resolution of including Mother's name in student's educational certificate first time in Maharashtra)– Jayanti, 8th Nov, Rajiv Sable-(Former Vice President), 2nd June, Sharadabai Pawar-Jayanti 12th December, Annasaheb Waghire- Jayanti -5th, Vachan Prerana Din -5th Oct

### **NSS Department :**

National youth day( 12th Jan), National Youth week( 12th to 19th JAN), University foundation day ( 10th Feb), Woman's Day (8th March), World forest day (31st March), World health day(7th April), World Environment Day ( 5th June ), Yoga Day – 21st June, Krushi Din- (1st July), World population day ( 11th July), Campaign against Nuclear weapon Day( 6th August), National sports Day- (29th Aug), Teacher Day( 5th Sep), International Week(8th to 14th Sep), NSS foundation day (24th Sep), Traffic week ( 14th to 30th October), National Integration Day(31st Oct), Environment awareness month (19th November to 18th December) World AIDS day ( 1st December ), Human Right Day (10th December ), Voter's Day (25th January).

Apart from this college organizes **Reading Inspiration Day** on Birth anniversary of Dr. APJ Abdul Kalamji and cultural festival like **MahaBhondla**.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

#### Best Practice I :

#### Title of the practice:

To enhance employability and entrepreneurship skills of students through skill based courses and business fairs.

#### Objectives :

To inculcate employability and self-employability skillset among students in turn make them self-reliant and boost their confidence. Involve the students' right from first year to final year to understand the importance of career building, industrial jobs and entrepreneurship. To train the students in the fields of soft skills, communication skills, interpersonal skills, advanced knowledge in subject domain, recent trends in their field and preparing them to get better placement. To create the students' aptitude towards the making of the commercial products and making them to realize one's competency and capacity in the relevant areas. The aim of this activity is to induce entrepreneurial mindset into the students to welcome business ideas of students and help them bloom into impactful endeavors through networking student enterprises from campus to startups.

#### The context:

In today's competitive age where a large number of professionals are passing out from various institutes and looking for the jobs, the recruiters have an upper hand in selecting the best people who fit their requirements and entrepreneurs needs strong knowledge to start their own set up or business. Considering this aspect the college strived to conduct the skill based courses so that students can stand to fit the job requirements. Students are hailing from interior rural areas and most of them are first graduate learners. The family background is economically weak and socially backward. The necessity to secure an employment becomes mandatory for the learners. Also, they are unable to leave far away from their place of domestic for employment. A program like, domestic sales of the products, generated by students



themselves will open an opportunity and area where they can establish themselves with confidence and self-esteem.

### **The Practice:**

Skill based Add on and certificate courses were introduced to students of all classes so that after graduation they can fulfill requirements of recruiters or can start their own units. The college successfully conducted **forty five skill based courses for UG classes during last five years** such as Web Technology, Tally, Training of soft skills, Automated Testing, Yoga, GST, Business Accounting, Spoken English, Journalism, Basic Account Writing, E-filing of Income Tax and GST, Advance Programing in Java with Project, computer hardware and networking etc. in association with external knowledge partners under formal MOU. Almost **forty eight percent** of the total students successfully completed **skill based courses**.

The college has Entrepreneurship development cell for inculcating self-employment skills among students. As per guidelines of affiliating university SPPU the college started Startup Innovation cell and conducting activities like dialogue with entrepreneur and start up idea exhibition. Under this cell the activity of the business fair” Bazar@mmc” is conducted regularly to enable students to understand trading activity. Domestic products such as millet biscuits, pickles, homemade food items, clothes, books, jewelry chocolates, bread, etc., were kept on the different stalls displayed by the students in the campus. This business fair helped students to motivate for startup. The needy women in the nearby areas were also invited to participate in the program. The products hence generated were sold in the campus. Uniqueness of this activity has promoted a number of skilled trainers and entrepreneurs. Time allotment was the limitation to this activity as it has to involve the students during their college hours. Financial investment for this activity was a constraint part from the number of participants.

The college also organized workshop on artificial flower making and paper bags to reinforce business culture and spread awareness about plastic free environment.

### **Evidence of Success:**

The students have shown a positive response towards the program. In near future there is a good scope for the students of working together with Small Scale Industry which can provide them the possibility to knowledge sharing.

The success of skill based add-on and certificate course that is conducted on Hardware and Networking transformed into job opportunity for three students of computer science students. The Akshay Varve, Rahul Chorge and Pravin Sapkal of class T Y BSc computer Science, have placed in a company -----as technical support. At the same time, M.Sc. (CS) Siddhesh Kand and Shivnath Shinde have started startup in software technology and they are guiding their juniors. One of the student from commerce stream Siddharth Yewale also has his startup of export-import logistics.

Apart from this during last five years ----- number of students are placed in various companies and offices.

### **Problems Encountered and Resources Required:**

The problems that always come across they are like time limit, restricted activities. More skill oriented

activities are not possible to conduct in educational institute because regular university curriculum has to be given the first priority. At the same time, limited students participate in such activities. The College require adequate funding to conduct these courses as most of the students are from economically weaker section they cannot afford to pay the fee for long term course. Hence, the college faces a challenge to execute such initiatives in spite of that the college conducted the program successfully.

## **Best Practice II :**

### **Title of the Practice:**

Cleanliness campaign of Historical Places:

### **Objectives of the Practice:**

To develop awareness of importance of historical and heritage places among students.

To create awareness for conservation of heritage places. To create awareness about eco-tourism among people.

To make students aware of responsible travel to heritage places, conserving the environment and its purity.

To maintain cleanliness and natural environment of the historical places.

Cleaning of such places to keep them natural and clean is the primary objective of this activity.

### **The Context:**

The college is located in Pune which is surrounded by forts like Forts Sinhagad Fort (36 km from Pune), Purandar Fort (50 km from Pune), Tikona Fort (59 km from Pune), Lohagad Fort (52 km from Pune), Tung Fort (60 km from Pune), Rohida Fort (62 km from Pune).

The forts and historical places are legacy of Maharashtra. We should conserve them. So, to impart this value among the students and to recognize their significance the college organized visits to historical places.

It has been observed that many tourists visit the forts but they make the place dirty by leaving the litter and sometimes writing on the walls of the fort. Hence there is need to clean these places and maintain purity of the place and not only that there is need to create awareness among the tourists to respect nature, history, legacy, environment and keep its purity intact. Identifying this problem the college started conducting cleanliness campaign of forts. Cleanliness campaign were organized since last three years. The students recognized importance of historical buildings and forts. Not only this, the college participated in restoration of some historical places by doing SHRAMDAN. Therefore, this is one of the unique and best

practice of our college.

### The Practice:

The College every year organizes Trekking camp with Cleanliness Campaign and conservation of Historical Places and Forts. This is the practice in which students enthusiastically participates run this campaign. The NSS unit of the college organized 'fort cleaning campaign' during the academic years 2015-16, 2016-17, 2017-18. On 7TH January 2016 TIKONA FORT in MULSHI tehsil was cleaned with the joint venture of DURGSANWARDHAN SAMITI PUNE (Fort Conservation Committee Pune). The entire area of the fort was cleaned by the students. Students helped to carry the construction material for restoration of some part of the fort.

On 19th December 2016 KORAI GAD fort was cleaned by the college students. In this camp Tons of garbage was collected and disposed properly.

In the Year 2017-18 on Date SINHGAD FORT was cleaned by the college students in association with "DURGSANWARDHAN SAMITI". Entire area of fort is cleaned by students and Some trees are planted in the premises of the fort.

### Evidence of Success:

The college in association with DURGSANWARDHAN SAMITI conducted fort cleanliness campaign. Around 200 students were participated in the activity. They cleaned the forts every year. Also created awareness about importance of cleanliness of historical places among the tourist.

### Problems Encountered and Resources Required:-

It has been observed that, visitors who visits such places they are not taking care about the heritage. It has been found that, throwing plastics, bottles and other garbage continuously by visitors becomes hurdle to clean the forts. Thus college has decided to run the awareness campaign for the fort conservation activity in near future.

The resources required are human resources, transportation and respect for history, legacy, nature and environment and aspiration to work for it.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college vision is " **Bahujan Hitay Bahujan Sukhay** ".The vision statement suggest that, to stay in an endeavour towards nurturing our students who come from mass community by imparting world class diversified advanced education, knowledge, wisdom and inculcating timeless values, thereby empowering them to stand up proudly in the competitive world.

The college focuses towards the education of masses (Bahujan) i.e. socially and economically weaker section of the society. The college is surrounded by “slum area” an under privileged habitation. The college follows first come first serve basis admission policy. This ensures the student located in vicinity is accommodated in the college. The most of the students are from economically weaker section. The Graduation programs like B.A, B.Com, B Sc (computer science), BBA (CA) and Post Graduation Programs M.A., M.Com, M. Sc (computer science) are made available with the minimum fees as compared to other colleges located in the vicinity. The college provides them fee installment facility. The college also provides book bank facility for the students in which initially they have to pay one-third amount for the required book. In spite of these concessions the college is ardent about quality education. The College makes them aware about- various scholarships schemes to continue their education. The **Earn while Learn Scheme** is also available for needy students. Most of the students come from vernacular medium and low academic background. There are many students who are the first learner in their family since their parents are farmers, labors etc. Thus college understands their academic and economic needs. The College takes continuous efforts to fulfill these needs and conducts versatile activities like Spoken English activity, Remedial coaching, Bridge course and skill based courses to ensure academic growth of the student and to minimize drop out ratio.

The college conducts many skilled based courses like:

- Tally
- Insurance
- GST
- E-filling
- Digital marketing
- Beauty care
- Competitive exam
- Travel and Tourism
- Dance
- Corporate training in latest technology trends.
- Journalism
- Business Accounting
- Business entrepreneurship
- Yoga
- Corel draw and Photoshop
- Hardware and Networking

Through these courses college trying to develop student’s employability and business skill sets. The board of student development committee of college conducts numerous workshops for students which are as follows:

- Mobile repairing workshop
- Personality development
- Hardware and networking

- Robotics
- Tantrdnya
- Internet of Things
- Resume writing and Personal interview
- Paper bag making
- Artificial flower making
- Workshop in Intellectual property rights and many others.

These workshops helped students to explore themselves in diverse fields. The college started Entrepreneurship Development Cell. This cell is started by recognizing the need of the time. The activities supporting self-employment skills are conducted through this cell. This cell organizes business fair in the campus i.e. “**Bazar@mmc**”. This fair enable students to understand trading activity. Besides that, cell organizes guidance lectures regarding business setup and other relevant issues like government schemes, required documents, financial institutions etc. This activity boost their confidence so that they can stand on their own feet. As per guidelines of affiliating university SPPU the college started startup innovation cell. The activities like dialogue with entrepreneur and start up idea exhibition were conducted under this cell. The college has credit of few startups.

The college always tries to improve employability skills in students for which the college has active placement-cell which provides guidance about placement. Job fairs were organized to provide placement-assistance to students.

The college faculty makes use of ICT in teaching learning process and implements innovative teaching methodology. Use of learning management system **GOOGLE CLASSROOM** and **Moodle** is practiced for unremitting teaching learning. Some faculty make use of animations, video lectures, and educational websites to make the teaching responsive. The teaching methodologies other than lecture methods like group learning, peer learning, flipped classroom, constructivism ,hands on training ,field visits, case studies etc. are practiced by the faculty. The **NPTEL** and **MIT open source** video lectures are also used for teaching learning.

The college organizes large number of Extension program for community reach out. The college helps them to become self-sufficient and responsible citizen through each activity. The NSS unit of college is responsible and plays vital role in organizing such activities. This inculcates values among the students and helps to develop civic sense among them. NSS conducts various events which are as follows:

- constitution day celebration
- Aids awareness Programme
- “Police Mitra “ training
- Road safety drive
- Blood donation camp
- Digital India
- Cycle rally for environment awareness
- Fort cleaning and conservation awareness
- Blood donation camp
- Plastic free drive
- Voter awareness and registration
- Biodiversity conservation drive
- Consumer protection and awareness Workshop

- Tree Plantation
- Clean and Healthy city Program etc.
- Lecture series for senior citizens
- Pre marriage counselling workshop
- Gender equality at work place workshop
- Domestic violence prevention workshop
- Woman empowerment workshop
- Cervical cancer awareness
- AIDS awareness

My mother in my college

<b>File Description</b>	<b>Document</b>
Link for appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

- The college established in June 1984 by Pune District Education Association, Pune.
- The college is recognized under 2 (f) and 12 (B) by UGC Act.
- In the last five years, the college has introduced 45 Short Term Skill Based courses.
- The college is reaccredited by NAAC with B grade during cycle 2.
- Choice Based Credit System is implemented for B. Voc. , all PG programmes, and for UG programs CBCS is implemented from 2019.
- The college has conducted **Gender Audit, Green and Energy Audit.**
- The college has ICT enabled Classrooms facility for teaching-learning with 50 Mbps Wi-Fi facility.
- **INFLIBNET** facility is available.
- The college has **registered Alumni Association.**
- English Language Laboratory and Audio visual facility are made available.
- The college has installed **25 kWh Grid connected Solar Photovoltaic Power Generation Plant.**
- The college has established **Entrepreneurship Development cell and woman study centre**
- The college organized National and State level conferences.
- The **Unnat Bharat Abhiyan** aims at identifying social issues and evolving appropriate solutions for accelerating sustainable growth. The surveys in the selected adopted villages are carried out for evolving appropriate solutions to accelerate sustainable growth.
- The Job fairs are organized in the college for placement assistance.
- New programs in B.Sc. science faculty , B.A. English special, B.A. Political science special and B.Com. Business Administration Special have started.
- B. Voc. programs in Retail Management and software Development have started.
- The college provides **Bridge course and Remedial coaching**

### Concluding Remarks :

Mamasaheb Mohol College Arts, Commerce and Science, Paud Road ,Pune was established in the year 1984 under flagship of the Pune District Education Association, Pune. The parent institution is awarded with the Best Educational Institute Award of Maharashtra State in 2002. The students seeking admission in the college are mainly from the slum and rural area which is economically weaker social strata. The higher education to this community is made available at affordable cost to excel academic, co-curricular and extracurricular segments so as to make them self-contained thereby bringing them into the main stream of Society. The college inculcates the **life skills** among the students through its activities which is in tune with the vision "**Bahujan Hitaay, Bhaujan Sukhaay**". Through its various academic research and extension activities the college has come up as a prominent institute in Pune. The College has gotten an increase in enrolment of student from few hundred at the time of inception to over 1500 today. The college is aware of the importance of need based regional, national and global level education. Focusing on quality enhancement and sustenance the college has embraced the approach of following excellence and becoming more inclusive. Our leadership has taken distinctive decision to start **various value based self-financing courses** from the undergraduate to the postgraduate and planning for **research centre in Commerce** as well to make the students capable in era of globalization. The college conducts large number of extension programs through **NSS, Board of student development, extramural board, Lifelong learning Department and Unnat Bharat Abhiyan** to make them aware of social responsibility.

NAAC



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p><b>Number of Add on /Certificate programs offered during the last five years</b></p> <p><b>1.2.2.1. How many Add on /Certificate programs are added within the last 5 years.</b>                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>11</td> <td>8</td> <td>5</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>2</td> <td>2</td> <td>3</td> <td>1</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per provided brochures of Add on /Certificate programs signed by competent authority and reflect the year in 1st level. Some brochures not reflect nay year. Provided brochures in 2nd level has unsigned which is not considered by DVV.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	19	11	8	5	2	2018-19	2017-18	2016-17	2015-16	2014-15	3	2	2	3	1
2018-19	2017-18	2016-17	2015-16	2014-15																	
19	11	8	5	2																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	2	2	3	1																	
1.2.3	<p><b>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</b></p> <p><b>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</b>                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1387</td> <td>1249</td> <td>613</td> <td>113</td> <td>32</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>19</td> <td>18</td> <td>9</td> <td>10</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per provided certificate of students enrolled in subject related various Certificate or Add-on programs by HEI.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	1387	1249	613	113	32	2018-19	2017-18	2016-17	2015-16	2014-15	19	19	18	9	10
2018-19	2017-18	2016-17	2015-16	2014-15																	
1387	1249	613	113	32																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
19	19	18	9	10																	
1.3.2	<p><b>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</b></p> <p><b>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</b>                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15															
2018-19	2017-18	2016-17	2015-16	2014-15																	

10	10	10	9	9
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	10	10	12	12

Remark : DVV has made the changes as per documents provided by HEI.

**2.1.1 Average Enrolment percentage (Average of last five years)**

**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1427	1543	1311	1237	1207

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1426	1542	1310	1236	1206

**2.1.1.2. Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1980	1980	1980	2070	2070

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1980	1980	1980	2070	2070

Remark : DVV has not considered sanctioned intake letter for 2019-20 and 20-21 and provided link has not opened.

**2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
582	556	491	467	438

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
582	556	491	467	436

Remark : DVV has made the changes as per students admitted from reserved category provided by HEI.

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
14	11	10	11	7

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	4	3	1

Remark : DVV has made the changes as per Ph.D certificates of teachers by HEI.

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 373

Answer after DVV Verification: 82

Remark : DVV has made the changes as per experience of permanent full time teachers excluding Librarian and Physical Education Director in present college.

**2.6.3 Average pass percentage of Students during last five years**

**2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
130	181	154	103	161

Answer After DVV Verification :

--	--	--	--	--

2018-19	2017-18	2016-17	2015-16	2014-15
130	181	154	104	161

**2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
261	326	250	193	297

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
261	326	250	194	297

Remark : DVV made the changes as per report of final year appeared and passed students signed by controller examination officer.

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	3.5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**3.1.3.2. Number of departments offering academic programmes**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

**3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

**3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
19	15	6	12	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	0	0

Remark : DVV has made the changes as per considering only report of Enterprership development workshop Intellectual Property Rights and Cyber Security and Human Right- Lecture Series Under Industry Academia Innovative Practices.

**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**

**3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
62	44	40	31	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	1	0

Remark : DVV has made the changes as per cross verify the ISSN number from UGC Care website.

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

**3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
26	32	34	48	37

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
24	25	27	31	22

Remark : DVV has not considered Reading inspiration day, National Unity Day celebration, Reading Motivation Day celebration, National voters day awareness International yoga day cerebation, International Mahila day celebration, National sports day.

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3338	4954	4282	3868	1915

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2098	3982	3146	3560	1718

Remark : DVV has updated the input by not considered Reading inspiration day, National Unity Day celebration, Reading Motivation Day celebration, National voters day awareness International yoga day cerebration, International Mahila day celebration, National sports day.

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

**3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
70	16	7	5	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
50	16	6	5	3

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

**3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
19	11	8	4	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	9	0	0	0

Remark : DVV has change the input because provided MOUs has not cleared.

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-**

**journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.758	1.269	1.787	2.998	1.685

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1.686	1.245	2.307	3.439	1.92

Remark : DVV has made the changes as per expenditure of purchase & Books & periodicals in audited statement provided by HEI.

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
32.45	12.26	10.81	8.79	16.78

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2.92	8.98	1.78	1.66	12.41

Remark : DVV has made the changes as per expenditure incurred on maintenance of infrastructure augmentation in audited statement provided by HEI.

**5.1.1 Average percentage of students benefited by scholarships and freships provided by the Government during last five years**

**5.1.1.1. Number of students benefited by scholarships and freships provided by the Government year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
134	149	133	109	90

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15



120	76	119	76	67
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5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : Provided report of programs and courses has not considered. DVV has considered only report of Yoga.

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1527	1653	1598	1622	1400

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
95	0	65	0	161

Remark : DVV has made the changes as per report of students provided by HEI. DVV has not considered mentor-mentee report.

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
20	47	5	9	28

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
20	45	4	6	25

Remark : DVV has made the changes as per offer letter signed by respective appointing agency. Mail letters has not considered.

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**5.2.2.1. Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 81

Answer after DVV Verification: 60

Remark : DVV has made the changes as per supporting document uploaded in IMS query. DVV has not considered Transference certificate of students because provided transference certificate has not contained any details about that students progressed to higher education.

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	1	0	0

**5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	0	0

Remark : Qualifying certificate of students for 2017-18 not provided by HEI and Input will not to be considered in the absence of certificate.

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should**

be counted as one) during the last five years.

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	8	2	12	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	2	1	0

Remark : DVV has not considered participation, appreciation, selected as member provided by HEI.

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	13	14	21	15

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	13	13	14	14

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	5	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	4	0	1

6.3.3 **Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	2	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	2	3	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	2	3	2

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3.00	3.72	7.11	14.70	9.98

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5.11	2.21	2.93	1.99	0.67

- 6.5.3 **Quality assurance initiatives of the institution include:**
- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
  - 2. Collaborative quality initiatives with other institution(s)**
  - 3. Participation in NIRF**
  - 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**
- Answer before DVV Verification : B. 3 of the above  
 Answer After DVV Verification: C. 2 of the above  
 Remark : NIRF certificate for 2019-20 not provided by HEI.

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of courses offered by the Institution across all programs during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>222</td> <td>222</td> <td>204</td> <td>212</td> <td>226</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>300</td> <td>265</td> <td>230</td> <td>212</td> <td>226</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	222	222	204	212	226	2018-19	2017-18	2016-17	2015-16	2014-15	300	265	230	212	226
2018-19	2017-18	2016-17	2015-16	2014-15																	
222	222	204	212	226																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
300	265	230	212	226																	
2.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>913</td> <td>842</td> <td>819</td> <td>831</td> <td>842</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>600</td> <td>600</td> <td>600</td> <td>615</td> <td>615</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	913	842	819	831	842	2018-19	2017-18	2016-17	2015-16	2014-15	600	600	600	615	615
2018-19	2017-18	2016-17	2015-16	2014-15																	
913	842	819	831	842																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
600	600	600	615	615																	
2.3	<b>Number of outgoing / final year students year-wise during last five years</b>																				

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
319	351	285	211	335

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
261	326	250	194	297

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
34	32	29	29	29

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
32	30	28	27	29

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
36	34	31	31	31

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
34	32	29	30	28

4.2 **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
321.71	292.22	159.43	93.64	168.61

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
321.71	292.22	159.43	93.64	168.60